

# HP Project and Portfolio Management Center

Software Version: 7.1

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## HP-Supplied Entities Guide

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- Document release date, which changes each time the document is updated
- Software release date, which indicates the release date of this version of the software

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To register for an HP Passport ID, go to: [www.managementsoftware.hp.com/passport-registration.html](http://www.managementsoftware.hp.com/passport-registration.html).

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# 1 HP-Supplied Reports

The following table lists the reports provided as part of PPM Center. Availability depends on having the appropriate licenses, security group assignment, access grants, and products.

In the table, the subheadings are alphabetized categories, and the reports are alphabetized within each category. The table indicates which reports are available in two categories, and such reports are described in more detail in the first of the two categories.

If a report had a different name in version 6.0 or 7.0, the previous name is indicated in the **Report Name** column after the new name. For comprehensive listings of entities that have been added, renamed, or deleted in PPM Center versions 7.0 and 7.1, see the *What's New and What's Changed* document.



Users must have the System: Submit Reports access grant to view or submit any report, in addition to required security groups shown in the following table.

	Report Name	Required License	Required Security Group	Description
<b>Administrative category</b>				
1	Contact Synchronization	Configuration	One or more of the following security groups: <ul style="list-style-type: none"> <li>■ PPM Administrator</li> <li>■ PPM All Access Grants</li> <li>■ PPM Billing Manager</li> <li>■ PPM Cost Manager</li> <li>■ PPM Demand Management Administrator</li> <li>■ PPM Demand Manager</li> <li>■ PPM Deployment Management Administrator</li> <li>■ PPM Program Manager</li> <li>■ PPM Project Manager</li> <li>■ PPM Resource Manager</li> <li>■ PPM Service Security Group</li> <li>■ PPM Team Manager</li> <li>■ PPM Time Administrator</li> <li>■ PPM Time Manager</li> <li>■ PPM User</li> <li>■ PPM User Admin</li> </ul>	Ensures that contacts are properly defined. Detects all users with no corresponding contact record, and creates one for them. Also corrects discrepancies between user and contact data.  Also available for the Resource Management category.

	Report Name	Required License	Required Security Group	Description
2	Data Source Detail	Configuration		Shows the configuration details of one or more data sources. Provides all filter fields, displayed columns, query, and what uses each data source.
3	Import Requests	Configuration		Validates and loads request data from the open interface tables into the data model.
4	Import Users	User Administration		Imports data from the user interface tables or an LDAP server.
5	Lookup Types	Configuration		Shows the configuration details of one or more lookups.
6	Notification History	Configuration		Shows notifications that have been sent or are pending.
7	Object Type Detail	Configuration		Shows the configuration details of one or more object types. Includes detailed information about each field and command associated with selected object types. Also useful for debugging deployment problems.
8	Overview Section Detail	Configuration		Shows the configuration details of one or more Overview Sections. Provides all filter fields, displayed columns, query, security, URLs, and which users use each Overview Section.
9	Portlet Definition Detail	Configuration		Shows the configuration details of one or more Portlet Definitions. Details all preferences, display options, access, and help for each Portlet Definition.
10	Report Type Detail	Configuration		Shows the configuration details of one or more report types. Includes detailed information about each field and command associated with selected report types. Also useful for debugging report submission problems.



	Report Name	Required License	Required Security Group	Description
11	Request Header Type Detail	Configuration		Shows the configuration details of one or more request header types. Useful for auditing your setup as well as debugging problems related to specific request header types.
12	Request Type Detail	Configuration		Shows the configuration details of one or more request types. Details all custom fields, possible statuses, default logic, and commands for each request type.
13	Run Field Security Denormalization	Configuration		Runs field-level security-related denormalization tasks for particular entities.
14	Run PPM Organization Unit Interface	User Administration		Imports data from the organization unit interface tables or an LDAP server.
15	Run PPM Package Interface	Configuration		Validates and loads package data from the open interface tables into the data model.
16	Run Workflow Transaction Interface	Configuration		Validates and runs workflow transactions based on data present in the workflow open interface tables. Used to kick off process steps from outside the end-user screens.
17	Security Group Detail	User Administration		Shows the configuration details of one or more security groups. Includes user membership, workflow step access, and screen access levels for each selected group.
18	SOX - Security Change	Any		Provides the history of security changes.
19	SOX - Security Validation	Any		Lists users with multiple roles through security groups linked to workflow steps.
20	Special Command Detail	Any		Shows the configuration details of one or more special commands. Useful for debugging execution problems.

	Report Name	Required License	Required Security Group	Description
21	Synchronize Meta Layer	Configuration		Assesses or synchronizes the Meta Layer.
22	User Data Detail	Configuration		Shows the definition of custom user data fields. Output is grouped by user data entity and lists all fields for each entity and any referenced validations.
23	User Detail	User Administration		Shows the configuration details of one or more users. Includes header details as well as security group membership. Also available for the Resource Management category.
24	Validations	Configuration		Shows the configuration details of one or more validations.
25	Workflow Detail	Configuration		Shows the configuration details of one or more workflows. Includes all workflow steps and their possible outcomes, transitions, and notifications. Also useful for analyzing workflow processes.
26	Workflow Statistics	Configuration		Shows workflow statistics, such as percent usage of a particular workflow, average/maximum/minimum completion times, percent step traversal, and so forth.
<b>Demand Management category</b>				
27	Contact Detail	Demand Management		Shows the details of one or more contacts.
28	Demand Creation History	Demand Management		Shows the demand creation history by period and by various demand fields. Useful for exporting request data to Microsoft® Excel or other data analysis tools.

	Report Name	Required License	Required Security Group	Description
29	Historical SLA Violations	Demand Management		Shows the historical SLA violations period by various demand categories. Useful for exporting request data to Microsoft Excel or other data analysis tools.
30	Request Detail	Demand Management		Audits the details of one or more requests. Includes header and detail information, notes, and status for each selected request.
31	Request Detail (Filter by Custom Fields)	Demand Management		Audits the details of one or more requests, which can be filtered by a request type's custom field values. Includes header and detail information, notes, and status for each selected request.
32	Request History	Demand Management		Audits the transaction history of one or more requests. Details the complete history of the request workflow and fields configured for auditing, showing every status change (date, time, user responsible) for every step traversed.
33	Request Quick View	Demand Management		Shows a quick summary of open and closed requests, categorized by priority. Also shows request activity for the current week and other selected information.
34	Request Summary	Demand Management		Categorizes and tallies requests based on flexible criteria. Lists total counts, and optionally subtotal counts, for the categories selected.
35	Request Summary (Filter by Custom Fields)	Demand Management		Categorizes and tallies requests based on flexible criteria. Lists total counts, and optionally subtotal counts, for the categories selected.

	Report Name	Required License	Required Security Group	Description
36	Satisfied Demand History	Demand Management		Shows satisfied demand history by period and by various demand fields. Useful for exporting request data to Microsoft Excel or other data analysis tools.
<b>Deployment Management category</b>				
37	Compare Custom Database Setup	Deployment Management		Compares custom aspects of two databases (either SQL Server or Oracle®). With this report it is possible to compare actual data as well as object definitions.
38	Compare Filesystem Environments	Deployment Management		Compares the directory structure and files of two computer file systems. Reports either all files or differences only, as filtered by owner, permissions, content, file type, or directory name.
39	Compare MS SQL Server 7 Environments	Deployment Management		Compares the data model and database objects (tables, views, procedures, and triggers) of two Microsoft SQL Server 7 databases. Reports either all objects or differences only.
40	Compare Oracle Environments	Deployment Management		Compares the data model (tables, indexes, and so forth) and database objects (packages, views, triggers, and so forth) of two Oracle schemas. Reports either all objects or differences only.
41	Distribution Detail	Deployment Management		Shows the contents and results of a particular distribution of a release. Useful for a high-level view of a distribution and analyzing execution results.
42	Environment Comparison	Deployment Management		Compares the configuration details of multiple environments. Queries every main environment field and application specified, and reports differences.

	Report Name	Required License	Required Security Group	Description
43	Environment Comparison by Objects Migrated	Deployment Management		Compares the migration history of multiple environments. Lists objects that were migrated into one specified environment but not the other, and can also flag objects migrated into both environments but at different times.
44	Environment Detail	Deployment Management		Shows the configuration details of one or more environments. Includes attributes of environment hosts, databases, and applications. Encrypted passwords are not displayed.
45	Environment Group Detail	Deployment Management	<p>One or more of the following security groups:</p> <ul style="list-style-type: none"> <li>■ PFM - Finance Review Board</li> <li>■ PFM - IT Steering Committee</li> <li>■ PFM - Standards Committee</li> <li>■ PPM 6.0 Upgrade Workbench Access</li> <li>■ PPM Administrator</li> <li>■ PPM All Access Grants</li> <li>■ PPM Billing Manager</li> <li>■ PPM Cost Manager</li> <li>■ PPM Demand Management Administrator</li> <li>■ PPM Demand Manager</li> <li>■ PPM Deployment Management Administrator</li> <li>■ PPM Program Manager</li> <li>■ PPM Project Manager</li> <li>■ PPM Resource Manager</li> <li>■ PPM Service Security Group</li> <li>■ PPM Team Manager</li> <li>■ PPM Time Administrator</li> <li>■ PPM Time Manager</li> <li>■ PPM User</li> <li>■ PPM User Admin</li> </ul>	Shows the configuration details of one or more environment groups. Details the environments and applications encompassed by the group.
46	Environments / Objects Detail	Deployment Management		Tracks migration activity in a specific environment. Lists objects that have been migrated to one or more specified environments, grouped by environment.

	Report Name	Required License	Required Security Group	Description
47	Object History	Deployment Management		Tracks the movement of specific types of objects through your processes. Lists all executions for a given object type and date range.
48	Objects / Environments Detail	Deployment Management		Tracks migration activity in a specific environment. Lists objects that have been migrated to one or more specified environments, grouped by object type.
49	Package Change History	Deployment Management		Audits the package changes and includes assignment information, line order, and line details for each selected package.
50	Package Details	Deployment Management		Audit the details of one or more packages. Includes header information, notes, and line details for each selected package.
51	Package History	Deployment Management		Audits the transaction history of one or more packages. Details the complete workflow history for each package line, showing every status change (date, time, user responsible) for every step traversed.
52	Package Impact Analysis	Deployment Management		Analyzes the impact of a given package based on audit history. Lists information such as other packages containing the same objects, missing objects that were potentially relevant in previous packages, and so forth.
53	Packages Pending	Deployment Management		Generates a worklist of packages pending user action. Lists key details about open packages with pending activity, facilitating work prioritization, monitoring, and quick action decisions.
54	RCS Check In	Deployment Management		If you use PPM Center and RCS, checks a file into the RCS repository.

	Report Name	Required License	Required Security Group	Description
55	RCS Check Out	Deployment Management		If you use PPM Center and RCS, checks out a file from RCS repository.
56	Release Detail	Deployment Management	<p>One or more of the following security groups:</p> <ul style="list-style-type: none"> <li>■ PFM - Finance Review Board</li> <li>■ PFM - IT Steering Committee</li> <li>■ PFM - Standards Committee</li> <li>■ PPM 6.0 Upgrade: Workbench Access</li> <li>■ PPM Administrator</li> <li>■ PPM All Access Grants</li> <li>■ PPM Billing Manager</li> <li>■ PPM Cost Manager</li> <li>■ PPM Demand Management Administrator</li> <li>■ PPM Demand Manager</li> <li>■ PPM Deployment Management Administrator</li> <li>■ PPM Program Manager</li> <li>■ PPM Project Manager</li> <li>■ PPM Resource Manager</li> <li>■ PPM Service Security Group</li> <li>■ PPM Team Manager</li> <li>■ PPM Time Administrator</li> <li>■ PPM Time Manager</li> <li>■ PPM User</li> <li>■ PPM User Admin</li> </ul>	Shows the contents of a release. Lists all requests, packages, and distributions associated with a release.
57	Release Notes	Deployment Management		Audits all requests and packages contained in a release. Can be used to create a list of bugs fixed and patches applied within a specific release.

**Financial Management category**

58	Project Cost Breakdown	Project Management		Shows the costs for the project and the activities with which the costs are associated. Labor and non-labor costs are included in the totals. Also available for the Project Management category.
59	Project Cost Details	Project Management		Shows cost details for a project. Also available for the Project Management category.

	Report Name	Required License	Required Security Group	Description
<b>Project Management category</b>				
60	Baseline Comparison (previously Project Schedule Change)	Project Management		Compares the current schedule to a baseline or compares baselines.
61	Project Cost Breakdown			See <a href="#">Project Cost Breakdown on page 15</a> in the Financial Management category.
62	Project Cost Details			See <a href="#">Project Cost Details on page 15</a> in the Financial Management category.
<b>Resource Management category</b>				
63	Contact Synchronization			See <a href="#">Contact Synchronization on page 7</a> in the Administrative category.
64	User Detail			See <a href="#">User Detail on page 10</a> in the Administrative category.
65	Work Allocation Details	Time Management		Shows information about work allocations from HP Time Management. Also available for the Time Management category.
<b>Time Management category</b>				
66	Actual Time Summary	Time Management		Shows actual time information by a variety of groupings and filters.
67	Delinquent Time Sheets	Time Management		Shows information about delinquent time sheets.
68	Time Sheet Details	Time Management		Shows detailed information for one or more time sheets. Includes work item information and time reported against each work item.
69	Time Sheet Summary	Time Management		Shows time sheet information by a variety of groupings and filters.
70	Work Allocation Details			See <a href="#">Work Allocation Details on page 16</a> in the Resource Management category.



## 2 HP-Supplied Portlets

The following table lists the portlets provided as part of PPM Center. Availability depends on having the appropriate access grants and products.

In the table, the subheadings are alphabetized categories, and the portlets are alphabetized within each category. The table indicates which portlets are available in two categories, and such portlets are described in more detail in the first of the two categories.

Many of the portlet names in the table are links to corresponding example screenshots in [Chapter 3, Portlet Examples, on page 31](#).

If a portlet had a different name in version 6.0 or 7.0, the previous name is indicated in the **Portlet Name** column after the new name. For comprehensive listings of entities that have been added, renamed, or deleted in PPM Center versions 7.0 and 7.1, see the *What's New and What's Changed* document.

	Portlet Name	Required Access Grant	Description
<b>Financial Management category</b>			
1	<a href="#">Budget to Budget Comparison</a>	One or more of the following Financial Mgmt: access grants: <ul style="list-style-type: none"> <li>■ Edit All Budgets</li> <li>■ Edit Budgets</li> <li>■ View All Budgets</li> <li>■ View Budgets</li> </ul>	Shows a stacked bar chart of budget comparisons.
2	<a href="#">Capitalized Project Breakdown</a>	Portfolio Mgmt: Portfolio Manager	Shows a list of projects that meet your filter criteria, with capitalized cost information. If you want this portlet to list the source data for any of the graphical Capitalized Project Timelines, Impairment Risks, or Total Exposure portlets, use the same filter criteria in this portlet and those. Also available for the Portfolio Management category.
3	Capitalized Project Timelines	Portfolio Mgmt: Portfolio Manager	Shows a Gantt chart for projects with capitalized costs, with start date, end date, and health of each project. Also available for the Portfolio Management category.

	Portlet Name	Required Access Grant	Description
4	Impairment Risks	Portfolio Mgmt: Portfolio Manager	Shows a pie chart of active projects that have capitalized costs, chosen by project health and sorted by project. Also available for the Portfolio Management category.
5	<i>Program Cost Summary</i>	One or more of the following Financial Mgmt: access grants: <ul style="list-style-type: none"> <li>■ Edit Work Plan Cost Data</li> <li>■ View Project, Program, and Time Sheet Cost Data</li> </ul>	Shows a program's planned labor, non-labor, and total costs and corresponding actuals. Also available for the Program Management category.
6	<i>Project Cost Summary</i>	One or more of the following Financial Mgmt: access grants: <ul style="list-style-type: none"> <li>■ Edit Work Plan Cost Data</li> <li>■ View Project, Program, and Time Sheet Cost Data</li> </ul>	Shows a project's planned labor, non-labor, and total costs and corresponding actuals, as well as earned value data.
7	<i>Project Current Cost Metrics</i>	One or more of the following Financial Mgmt: access grants: <ul style="list-style-type: none"> <li>■ Edit Work Plan Cost Data</li> <li>■ View Project, Program, and Time Sheet Cost Data</li> </ul>	Analyzes current cost metrics for projects.
8	Total Exposure	Portfolio Mgmt: Portfolio Manager	Shows a pie chart of active projects that have capitalized costs, grouped by the health of the project. Also available for the Portfolio Management category.

#### Packages category

9	<i>My Packages</i>	One or more of the following Deployment Mgmt: access grants: <ul style="list-style-type: none"> <li>■ Edit All Packages</li> <li>■ Edit Packages</li> <li>■ View Packages</li> </ul>	Shows all packages created by, or assigned to, the current user. Provides the ability to drill down on any package to view its details, such as the workflow status and package lines.
10	Package Activity	One or more of the following Deployment Mgmt: access grants: <ul style="list-style-type: none"> <li>■ Edit All Packages</li> <li>■ Edit Packages</li> <li>■ View Packages</li> </ul>	Shows activity information about the number of deployments (package line execution step transactions) completed during the last three weeks. Provides the ability to drill down to any object type or environment to view the included packages.

	Portlet Name	Required Access Grant	Description
11	<i>Package List</i>	One or more of the following Deployment Mgmt: access grants: <ul style="list-style-type: none"> <li>■ Edit All Packages</li> <li>■ Edit Packages</li> <li>■ View Packages</li> </ul>	Shows general information about PPM Center packages, such as their description and status.
12	Package References	One or more of the following Deployment Mgmt: access grants: <ul style="list-style-type: none"> <li>■ Edit All Packages</li> <li>■ Edit Packages</li> <li>■ View Packages</li> </ul>	Shows the references that are attached to the package based on filters such as reference types, relationship, and the time period when they were added.
13	<i>Package Summary Bar Chart</i>	One or more of the following Deployment Mgmt: access grants: <ul style="list-style-type: none"> <li>■ Edit All Packages</li> <li>■ Edit Packages</li> <li>■ View Packages</li> </ul>	Shows a bar chart summary of packages.
14	<i>Package Summary Pie Chart</i>	One or more of the following Deployment Mgmt: access grants: <ul style="list-style-type: none"> <li>■ Edit All Packages</li> <li>■ Edit Packages</li> <li>■ View Packages</li> </ul>	Shows a pie chart summary of packages.
15	Pending Deployment	One or more of the following Deployment Mgmt: access grants: <ul style="list-style-type: none"> <li>■ Edit All Packages</li> <li>■ Edit Packages</li> <li>■ View Packages</li> </ul>	Shows general information about packages that have not been deployed and provides visibility into scheduled or required package migration.

### Portfolio Management category

16	<i>Budget by Asset Class</i>	One or more of the following Portfolio Mgmt: access grants: <ul style="list-style-type: none"> <li>■ Edit All Scenario Comparisons</li> <li>■ Edit Scenario Comparison</li> <li>■ View Scenario Comparison</li> </ul>	Shows a bar chart of the breakdown of budget by asset class for a what-if scenario from an existing scenario comparison.
17	Budget by Business Objective	One or more of the following Portfolio Mgmt: access grants: <ul style="list-style-type: none"> <li>■ Edit All Scenario Comparisons</li> <li>■ Edit Scenario Comparison</li> <li>■ View Scenario Comparison</li> </ul>	Shows a bar chart of the breakdown of budget by business objective for a what-if scenario from an existing scenario comparison.

	Portlet Name	Required Access Grant	Description
18	Budget by Project Class	One or more of the following Portfolio Mgmt: access grants: <ul style="list-style-type: none"> <li>■ Edit All Scenario Comparisons</li> <li>■ Edit Scenario Comparison</li> <li>■ View Scenario Comparison</li> </ul>	Shows a bar chart of the breakdown of budget by project class for a what-if scenario from an existing scenario comparison.
19	Budget Summary	One or more of the following Portfolio Mgmt: access grants: <ul style="list-style-type: none"> <li>■ Edit All Scenario Comparisons</li> <li>■ Edit Scenario Comparison</li> <li>■ View Scenario Comparison</li> </ul>	Shows a stacked bar chart of operating expenses and capital expenses for a what-if scenario from an existing scenario comparison.
20	<i>Capitalized Project Breakdown</i>		See <i>Capitalized Project Breakdown on page 17</i> in the Financial Management category.
21	Capitalized Project Timelines		See <i>Capitalized Project Timelines on page 17</i> in the Financial Management category.
22	<i>Cost Benefit Analysis</i>	One or more of the following Portfolio Mgmt: access grants: <ul style="list-style-type: none"> <li>■ Edit All Scenario Comparisons</li> <li>■ Edit Scenario Comparison</li> <li>■ View Scenario Comparison</li> </ul>	Shows a bar chart of cost/benefit analysis for a what-if scenario from an existing scenario comparison.
23	<i>Current Portfolio Map</i>	Portfolio Mgmt: Portfolio Manager	For the current portfolio of all proposals, projects, and assets, shows a bubble chart that is highly configurable in terms of the metrics represented by the horizontal and vertical axes and by the sizes and colors of the bubbles.
24	Impairment Risks		See <i>Impairment Risks on page 18</i> in the Financial Management category.
25	<i>Portfolio By Category</i>	Portfolio Mgmt: Portfolio Manager	Shows a bar chart of monetary metrics for the proposals, projects and assets in the current portfolio, ordered by a selected category.
26	<i>Total Budget</i>	One or more of the following Portfolio Mgmt: access grants: <ul style="list-style-type: none"> <li>■ Edit All Scenario Comparisons</li> <li>■ Edit Scenario Comparison</li> <li>■ View Scenario Comparison</li> </ul>	Shows a line graph, per period, of the budget requirement and availability for all the what-if scenarios from an existing scenario comparison.

	Portlet Name	Required Access Grant	Description
27	Total Exposure		See <a href="#">Total Exposure on page 18</a> in the Financial Management category.
28	Total Resource	One or more of the following Portfolio Mgmt: access grants: <ul style="list-style-type: none"> <li>■ Edit All Scenario Comparisons</li> <li>■ Edit Scenario Comparison</li> <li>■ View Scenario Comparison</li> </ul>	Shows a line graph, per period, of the resource requirement and availability for all the what-if scenarios from an existing scenario comparison.
<b>Program Management category</b>			
29	<a href="#">Issue List</a> (previously Program Issue List)	One or more of the following Demand Mgmt: access grants: <ul style="list-style-type: none"> <li>■ Edit All Requests</li> <li>■ Edit Requests</li> <li>■ View Requests</li> </ul>	Lists the open issues for a program. Also available for the Requests category.
30	<a href="#">Program Cost Summary</a>		See <a href="#">Program Cost Summary on page 18</a> in the Financial Management category.
31	<a href="#">Program List</a>	One or more of the following PMO: access grants: <ul style="list-style-type: none"> <li>■ Edit All Programs</li> <li>■ Edit Programs</li> <li>■ View Programs</li> </ul>	Displays the programs and their summary conditions.
32	<a href="#">Program Project List</a>	One or more of the following PMO: access grants: <ul style="list-style-type: none"> <li>■ Edit All Programs</li> <li>■ Edit Programs</li> <li>■ View Programs</li> </ul>	Shows projects within a specified program. Also available for the Project Management category.
33	<a href="#">Program Risk List</a>	One or more of the following Demand Mgmt: access grants: <ul style="list-style-type: none"> <li>■ Edit All Requests</li> <li>■ Edit Requests</li> <li>■ View Requests</li> </ul>	Shows open risks associated with a program. Also available for the Requests category.
34	<a href="#">Program Scope Change List</a>	One or more of the following Demand Mgmt: access grants: <ul style="list-style-type: none"> <li>■ Edit All Requests</li> <li>■ Edit Requests</li> <li>■ View Requests</li> </ul>	Shows open scope change requests associated with a program. Also available for the Requests category.

	Portlet Name	Required Access Grant	Description
<b>Project Management category</b>			
35	<i>My Tasks</i>	One or more of the following Project Mgmt: access grants: <ul style="list-style-type: none"> <li>■ Edit All Projects</li> <li>■ Edit Projects</li> <li>■ Update Tasks</li> <li>■ View Projects</li> </ul>	Shows all of the project tasks assigned to the user that have status of Ready or In Progress and a scheduled start date within two weeks of the current date. Also available for the Time Management category.
36	<i>Program Project List</i>		See <a href="#">Program Project List on page 21</a> in the Program Management category.
37	<i>Project Gantt</i>	One or more of the following Project Mgmt: access grants: <ul style="list-style-type: none"> <li>■ Edit All Projects</li> <li>■ Edit Projects</li> <li>■ Update Tasks</li> <li>■ View Projects</li> </ul>	Shows a Gantt chart of projects, tasks, and milestones and can be configured based on such criteria as project and task states, schedule, and resource assignments. Provides the ability to drill down into project and task details.
38	<i>Project Health Pie Chart</i>	One or more of the following Project Mgmt: access grants: <ul style="list-style-type: none"> <li>■ Edit All Projects</li> <li>■ Edit Projects</li> <li>■ Update Tasks</li> <li>■ View Projects</li> </ul>	Shows a pie chart summary of projects by health.
39	<i>Project List</i>	One or more of the following Project Mgmt: access grants: <ul style="list-style-type: none"> <li>■ Edit All Projects</li> <li>■ Edit Projects</li> <li>■ Update Tasks</li> <li>■ View Projects</li> </ul>	Shows general information about PPM Center projects, such as how close they are to completion and their scheduled finish date.
40	<i>Project Timelines</i>	One or more of the following Project Mgmt: access grants: <ul style="list-style-type: none"> <li>■ Edit All Projects</li> <li>■ Edit Projects</li> <li>■ Update Tasks</li> <li>■ View Projects</li> </ul>	Shows an overview of the timelines for a set of projects.

	Portlet Name	Required Access Grant	Description
41	Resource Assignments	<p>One or more of the following Resource Mgmt: access grants:</p> <ul style="list-style-type: none"> <li>■ Edit All Resources</li> <li>■ Edit only resources that I manage</li> <li>■ View all resources</li> <li>■ View my personal resource info only</li> </ul>	Shows the packages, requests, and tasks assigned to a set of users.
42	<i>Resource Gantt</i>	<p>One or more of the following access grants:</p> <ul style="list-style-type: none"> <li>■ Demand Mgmt: <ul style="list-style-type: none"> <li>- Edit All Requests</li> <li>- Edit Requests</li> <li>- View Requests</li> </ul> </li> <li>■ Project Mgmt: <ul style="list-style-type: none"> <li>- Edit All Projects</li> <li>- Edit Projects</li> <li>- Update Tasks</li> <li>- View Projects</li> </ul> </li> <li>■ Resource Mgmt: <ul style="list-style-type: none"> <li>- Edit All Resources</li> <li>- Edit only resources that I manage</li> <li>- Edit Staffing Profiles</li> <li>- View all resources</li> <li>- View my personal resource info only</li> </ul> </li> </ul>	Shows a Gantt chart reflecting the work items (including requests, tasks, milestones, and staffing profiles) assigned to selected resources. Provides the ability to drill down into work item details.
43	<i>Summary Task List</i> (previously Project List)	<p>One or more of the following Project Mgmt: access grants:</p> <ul style="list-style-type: none"> <li>■ Edit All Projects</li> <li>■ Edit Projects</li> <li>■ Update Tasks</li> <li>■ View Projects</li> </ul>	Displays general information about summary tasks, such as how close they are to completion and their scheduled finish date.
<b>Requests category</b>			
44	Assignment Queue	<p>One or more of the following Demand Mgmt: access grants:</p> <ul style="list-style-type: none"> <li>■ Edit All Requests</li> <li>■ Edit Requests</li> <li>■ View Requests</li> </ul>	Provides quick assignment capabilities from the PPM Dashboard for demand managers.

	Portlet Name	Required Access Grant	Description
45	<i>Consolidated Demand</i>	One or more of the following Demand Mgmt: access grants: <ul style="list-style-type: none"> <li>■ Edit All Requests</li> <li>■ Edit Requests</li> <li>■ View Requests</li> </ul>	Shows the demand placed on the user's organization.
46	<i>Current Demand List</i>	One or more of the following Demand Mgmt: access grants: <ul style="list-style-type: none"> <li>■ Edit All Requests</li> <li>■ Edit Requests</li> <li>■ View Requests</li> </ul>	Provides a personalizable list of the current and future demand placed on an organization or individual.
47	<i>Demand by Category</i>	One or more of the following Demand Mgmt: access grants: <ul style="list-style-type: none"> <li>■ Edit All Requests</li> <li>■ Edit Requests</li> <li>■ View Requests</li> </ul>	Shows the demand placed on an organization that can be grouped by common demand categories.
48	<i>Demand List</i>	One or more of the following Demand Mgmt: access grants: <ul style="list-style-type: none"> <li>■ Edit All Requests</li> <li>■ Edit Requests</li> <li>■ View Requests</li> </ul>	Provides a personalizable list of the demand placed on an organization or individual.
49	<i>Issue List</i>		See <i>Issue List</i> on page 21 in the Program Management category.
50	<i>My Requests</i>	One or more of the following Demand Mgmt: access grants: <ul style="list-style-type: none"> <li>■ Edit All Requests</li> <li>■ Edit Requests</li> <li>■ View Requests</li> </ul>	Shows all requests created by or assigned to the current user and provides a critical view into the most pressing requests and approaching deadlines.
51	<i>Open Requests by Priority</i>	One or more of the following Demand Mgmt: access grants: <ul style="list-style-type: none"> <li>■ Edit All Requests</li> <li>■ Edit Requests</li> <li>■ View Requests</li> </ul>	Shows the number of requests currently open, grouped by priority.
52	<i>Program Risk List</i>		See <i>Program Risk List</i> on page 21 in the Program Management category.
53	<i>Program Scope Change List</i>		See <i>Program Scope Change List</i> on page 21 in the Program Management category.



	Portlet Name	Required Access Grant	Description
54	Request Activity	One or more of the following Demand Mgmt: access grants: <ul style="list-style-type: none"> <li>■ Edit All Requests</li> <li>■ Edit Requests</li> <li>■ View Requests</li> </ul>	Shows general activity information about PPM Center requests, such as the number of requests opened and closed during the last two weeks, and the number of open requests.
55	<i>Request List</i>	One or more of the following Demand Mgmt: access grants: <ul style="list-style-type: none"> <li>■ Edit All Requests</li> <li>■ Edit Requests</li> <li>■ View Requests</li> </ul>	Shows general information about PPM Center requests, such as their description and status.
56	Request References	One or more of the following Demand Mgmt: access grants: <ul style="list-style-type: none"> <li>■ Edit All Requests</li> <li>■ Edit Requests</li> <li>■ View Requests</li> </ul>	Shows the references that are attached to the request based on filters such as Reference Types, Relationship, and the time period when they were added.
57	<i>Request Summary</i>	One or more of the following Demand Mgmt: access grants: <ul style="list-style-type: none"> <li>■ Edit All Requests</li> <li>■ Edit Requests</li> <li>■ View Requests</li> </ul>	Shows information about groups of PPM Center requests, such as their priority, type, status, and the total number of requests for each category. Provides the ability to drill down to detailed requests.
58	Request Summary Bar Chart	One or more of the following Demand Mgmt: access grants: <ul style="list-style-type: none"> <li>■ Edit All Requests</li> <li>■ Edit Requests</li> <li>■ View Requests</li> </ul>	Shows a bar chart that summarizes requests.
59	Request Summary Pie Chart	One or more of the following Demand Mgmt: access grants: <ul style="list-style-type: none"> <li>■ Edit All Requests</li> <li>■ Edit Requests</li> <li>■ View Requests</li> </ul>	Shows a pie chart that summarizes requests.
60	<i>SLA Exception Roll Up</i>	One or more of the following Demand Mgmt: access grants: <ul style="list-style-type: none"> <li>■ Edit All Requests</li> <li>■ Edit Requests</li> <li>■ View Requests</li> </ul>	Shows the open requests that have triggered SLA exceptions.

	Portlet Name	Required Access Grant	Description
<b>Resource Management category</b>			
61	<i>Analyze Assignment Load</i>	One or more of the following Resource Mgmt: access grants: <ul style="list-style-type: none"> <li>■ Edit All Resources</li> <li>■ Edit only resources that I manage</li> <li>■ View all resources</li> <li>■ View my personal resource info only</li> </ul>	Compares the workload for a group of resources against their capacity on the resources' calendars.
62	<i>Analyze Resource Pools</i>	One or more of the following Resource Mgmt: access grants: <ul style="list-style-type: none"> <li>■ Edit All Resource Pools</li> <li>■ Edit Resource Pools</li> <li>■ View All Resource Pools</li> <li>■ View Resource Pools</li> </ul>	Compares the anticipated demand for resources (from the staffing profiles) against the projected capacity of those resources (from a resource pool).
63	<i>Resource Pool List</i>	One or more of the following Resource Mgmt: access grants: <ul style="list-style-type: none"> <li>■ Edit All Resource Pools</li> <li>■ Edit Resource Pools</li> <li>■ View All Resource Pools</li> <li>■ View Resource Pools</li> </ul>	Shows the list of resource pools.
64	<i>Resource Request Portlet</i>		Shows the list of staffing profile positions to be fulfilled by a resource pool manager.
65	<i>Staffing Profile List</i>	One or more of the following Resource Mgmt: access grants: <ul style="list-style-type: none"> <li>■ Edit All Staffing Profiles</li> <li>■ Edit Staffing Profiles</li> <li>■ View All Staffing Profiles</li> <li>■ View Staffing Profiles</li> </ul>	Shows the list of staffing profiles.
<b>Time Management category</b>			
66	<i>Approve Time Sheets</i> (previously Time Sheet Approvals, or TMG - Time Sheet Approvals)	Time Mgmt: Approve Time Sheets	Shows all the time sheets that have time sheet lines you can approve.
67	<i>My Tasks</i>		See <i>My Tasks</i> on page 22 in the Project Management category.

	Portlet Name	Required Access Grant	Description
68	<i>My Time Sheets</i> (previously TMG - My Time Sheets)	One or more of the following Time Mgmt: access grants: <ul style="list-style-type: none"> <li>■ Approve Time Sheets</li> <li>■ Close Time Sheets</li> <li>■ Edit Time Sheet Policies</li> <li>■ Edit Time Sheets</li> <li>■ View All Time Sheets (Summary Info Only)</li> <li>■ View Time Sheet Policies</li> <li>■ View Time Sheets</li> </ul>	Shows your time sheets that cover the number of time periods you specify.
69	<i>My Work Items</i> (previously TMG - My Work Items)	One or more of the following Time Mgmt: access grants: <ul style="list-style-type: none"> <li>■ Approve Time Sheets</li> <li>■ Close Time Sheets</li> <li>■ Edit Time Sheet Policies</li> <li>■ Edit Time Sheets</li> <li>■ View All Time Sheets (Summary Info Only)</li> <li>■ View Time Sheet Policies</li> <li>■ View Time Sheets</li> </ul>	Lists all the work items on the user's open time sheets, providing a snapshot of what the user has been working on and to what he has been charging time.
70	Time Sheet Totals by Resource (previously TMG - Resource Totals)	One or more of the following Time Mgmt: access grants: <ul style="list-style-type: none"> <li>■ Approve Time Sheets</li> <li>■ Close Time Sheets</li> <li>■ Edit Time Sheet Policies</li> <li>■ Edit Time Sheets</li> <li>■ View All Time Sheets (Summary Info Only)</li> <li>■ View Time Sheet Policies</li> <li>■ View Time Sheets</li> </ul>	Shows the time charged by a set of resources, displaying the level of activity (by time) in the current and previous time periods for those users.
71	Time Sheet Totals by Resource Group (previously TMG - Resource Group Totals)	One or more of the following Time Mgmt: access grants: <ul style="list-style-type: none"> <li>■ Approve Time Sheets</li> <li>■ Close Time Sheets</li> <li>■ Edit Time Sheet Policies</li> <li>■ Edit Time Sheets</li> <li>■ View All Time Sheets (Summary Info Only)</li> <li>■ View Time Sheet Policies</li> <li>■ View Time Sheets</li> </ul>	Shows the time charged by resource groups, summarizing the totals of all the resources in those groups, and displaying the level of activity (by time) in the current and previous time periods for those groups.

	Portlet Name	Required Access Grant	Description
72	Time Sheet Totals by Work Item (previously TMG - Total Hrs by Work Item)	<p>One or more of the following Time Mgmt: access grants:</p> <ul style="list-style-type: none"> <li>■ Approve Time Sheets</li> <li>■ Close Time Sheets</li> <li>■ Edit Time Sheet Policies</li> <li>■ Edit Time Sheets</li> <li>■ View All Time Sheets (Summary Info Only)</li> <li>■ View Time Sheet Policies</li> <li>■ View Time Sheets</li> </ul>	Shows detailed information on the time allocated to and the time charged for specific work items. Should not be used to display information for all work items but for a specific set based on filter criteria.
73	Time Sheet Totals by Work Item, Resource Group (previously TMG - Resource Group Total by Work Item)	<p>One or more of the following Time Mgmt: access grants:</p> <ul style="list-style-type: none"> <li>■ Approve Time Sheets</li> <li>■ Close Time Sheets</li> <li>■ Edit Time Sheet Policies</li> <li>■ Edit Time Sheets</li> <li>■ View All Time Sheets (Summary Info Only)</li> <li>■ View Time Sheet Policies</li> <li>■ View Time Sheets</li> </ul>	Shows the time charged by resource groups, summarizing the totals of all the resources in those groups, and splitting the data by each specific work item.
74	Time Sheet Totals for Direct Reports (previously TMG - Actuals for Direct Reports)	<p>One or more of the following Time Mgmt: access grants:</p> <ul style="list-style-type: none"> <li>■ Approve Time Sheets</li> <li>■ Close Time Sheets</li> <li>■ Edit Time Sheet Policies</li> <li>■ Edit Time Sheets</li> <li>■ View All Time Sheets (Summary Info Only)</li> <li>■ View Time Sheet Policies</li> <li>■ View Time Sheets</li> </ul>	Shows the total time entered by all the direct reports for a manager or set of managers you specify.

	Portlet Name	Required Access Grant	Description
75	Work Allocation Details (previously TMG - Work Allocation Details)	<p>One or more of the following Time Mgmt: access grants:</p> <ul style="list-style-type: none"> <li>■ Approve Time Sheets</li> <li>■ Close Time Sheets</li> <li>■ Edit Time Sheet Policies</li> <li>■ Edit Time Sheets</li> <li>■ View All Time Sheets (Summary Info Only)</li> <li>■ View Time Sheet Policies</li> <li>■ View Time Sheets</li> </ul>	Shows summary information on the work allocations defined in the system. Especially useful to see which allocations are nearly used up or actually over budget.
76	Work Item Set Actuals vs. Allocations (previously TMG - Work Item Set Budget and Actuals)	<p>One or more of the following Time Mgmt: access grants:</p> <ul style="list-style-type: none"> <li>■ Approve Time Sheets</li> <li>■ Close Time Sheets</li> <li>■ Edit Time Sheet Policies</li> <li>■ Edit Time Sheets</li> <li>■ View All Time Sheets (Summary Info Only)</li> <li>■ View Time Sheet Policies</li> <li>■ View Time Sheets</li> </ul>	Shows summary information at the Work Item Set level. Provides a snapshot of which projects or types of work you are spending the most time on, as well as where you have budgeted the most time.



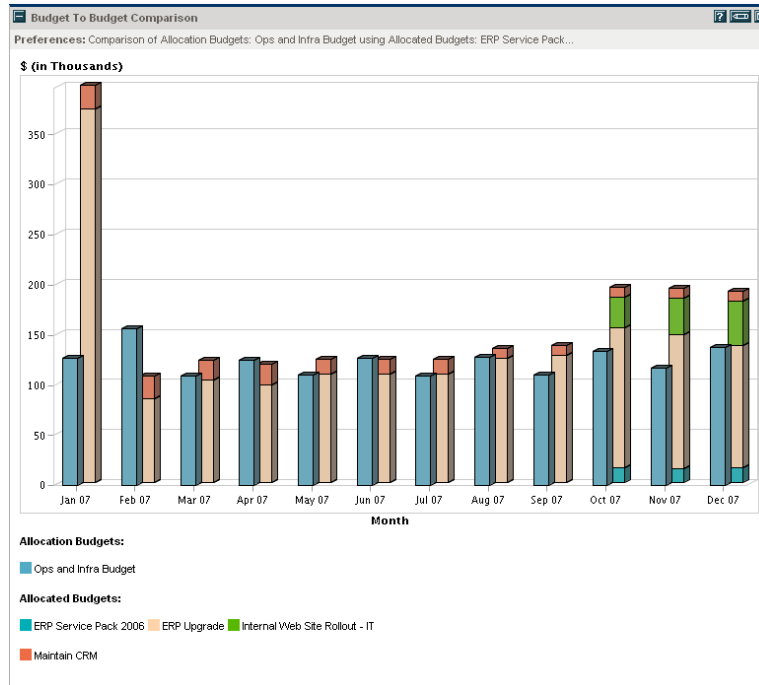
# 3 Portlet Examples

The screenshots in this chapter are examples of particular portlets described in Chapter 2, *HP-Supplied Portlets*, on page 17. The screenshots are organized by category in the same order as presented in Chapter 2.

Some portlets are available in two categories in PPM Center. Where applicable, the same examples of those portlets appear in both categories in this chapter.

## Financial Management Category

### Budget to Budget Comparison



### Capitalized Project Breakdown

Project Name	Project Manager	Risk	Carrying Value	Total Planned Capital	Planned Cost
ERP Service Pack - Sept 2006	Joseph Banks	0	\$0.00	\$21,000.00	\$44,000.00
IT: Defect process improvements	Teju Krishna, Joseph Banks	0	\$0.00	\$12,000.00	\$24,000.00

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## Program Cost Summary

Program Cost Summary			
Costs from Program: Major Infrastructure Activities			
Cost Overview			
	Planned	Actual	
Capital			
Labor	\$1,311,120	\$0	
Non-Labor	\$286,000	\$0	
<b>Total Charge</b>	<b>\$1,597,120</b>	<b>\$0</b>	
Operating			
Labor	\$36,360	\$814,560	
Non-Labor	\$20,000	\$0	
<b>Total Charge</b>	<b>\$56,360</b>	<b>\$814,560</b>	
<b>Program Total Charge</b>	<b>\$1,653,480</b>	<b>\$814,560</b>	

Costs are up to date as of 2/23/07 02:38 PM PST. Costs are usually recalculated every 60 minutes.

[Earned Value Details](#)

## Project Cost Summary

Project Cost Summary			
Project Cost Health: <span style="color: red;">■</span> Costs from Budget: ERP Upgrade			
Cost Overview			
	Planned	Actual	
Labor	\$1,335,480.00	\$814,560.00	
Non-Labor	\$294,000.00	\$0.00	
<b>Total Charge</b>	<b>\$1,629,480.00</b>	<b>\$814,560.00</b>	
Earned Value Summary			
<b>Planned Value:</b>	\$1,304,600.00	<b>Sched Variance:</b>	(\$57,920.00)
<b>Earned Value:</b>	\$746,680.00	<b>Cost Variance:</b>	(\$67,880.00)
<b>Actual Cost:</b>	\$814,560.00	<b>SPI:</b>	0.57
		<b>CPI:</b>	0.92

[Earned Value Details](#)

## Project Current Cost Metrics





# Packages Category

## My Packages

Pkg # Δ	Workflow	Priority	Description	Assigned To	Last Updated	Created By
30007	DEV > TEST > PROD	Normal	Patch v3 migration test	Carolyn Sayer	3/6/07	Admin User
30008	DEV > TEST > PROD	Normal		Carolyn Sayer	9/28/06	Admin User
30019	DEV > TEST > PROD	Normal	Patch v4a migration test	Carolyn Sayer	3/6/07	Admin User
30029	DEV > TEST > PROD	Normal	Upgrade for release 7.0b	Holly Haywood	3/6/07	Admin User
30032	DEV > TEST > PROD	Normal	Patch v3 migration test	Carolyn Sayer	3/6/07	Admin User

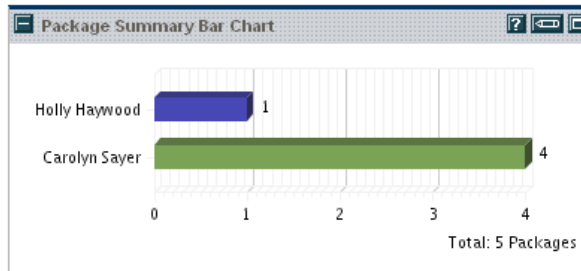
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## Package List

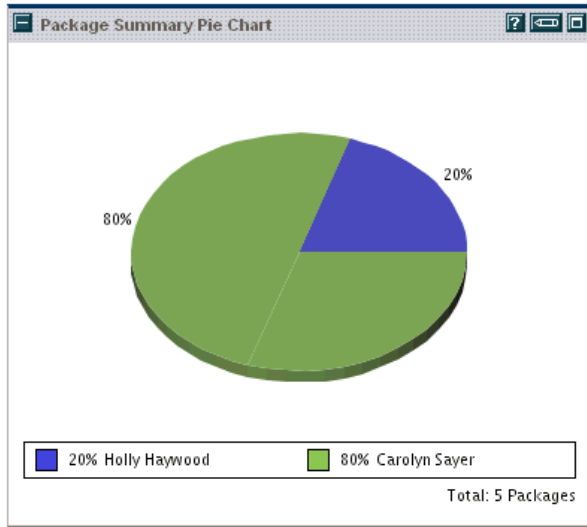
Pkg # Δ	Workflow	Priority	Description	Assigned To	Last Updated	Created By
30007	DEV > TEST > PROD	Normal	Patch v3 migration test	Carolyn Sayer	1/14/07	Admin User
30008	DEV > TEST > PROD	Normal		Carolyn Sayer	1/14/07	Admin User
30019	DEV > TEST > PROD	Normal	Patch v4a migration test	Carolyn Sayer	3/17/07	Admin User
30029	DEV > TEST > PROD	Normal	Upgrade for release 7.0b	Holly Haywood	3/07/07	Admin User
30032	DEV > TEST > PROD	Normal	Patch v3 migration test	Carolyn Sayer	3/17/07	Admin User

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## Package Summary Bar Chart



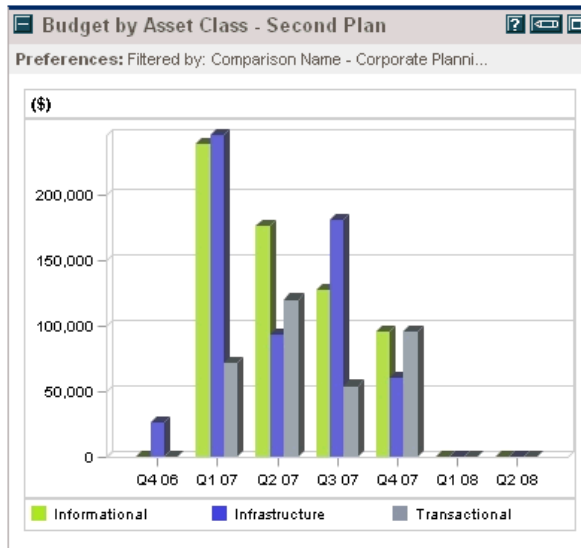
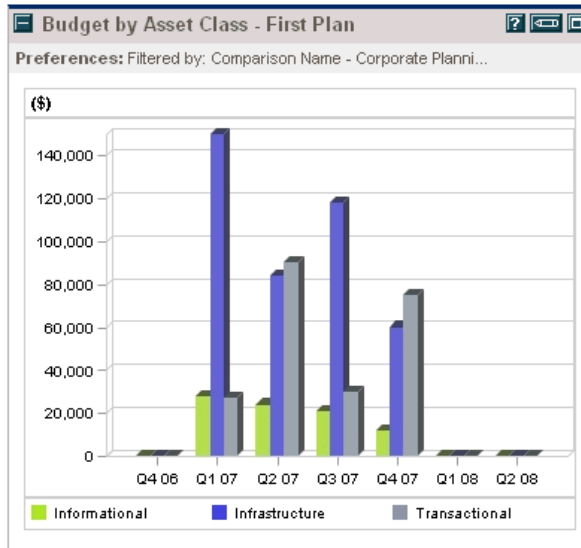
## Package Summary Pie Chart



# Portfolio Management Category

## Budget by Asset Class

- ▶ This example shows two Budget by Asset Class portlets that compare two scenarios from a scenario comparison.

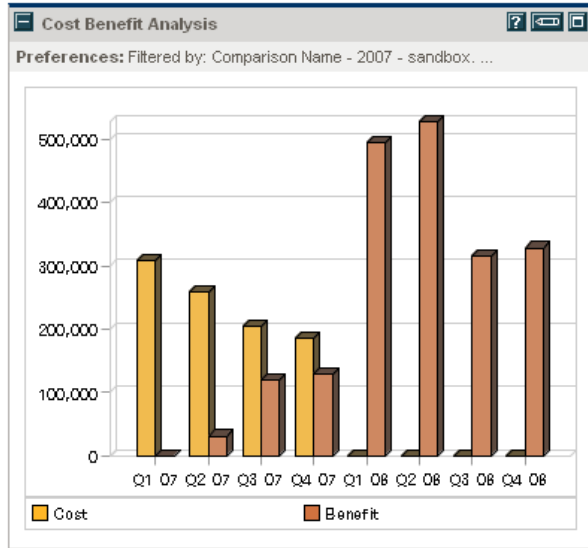


## Capitalized Project Breakdown

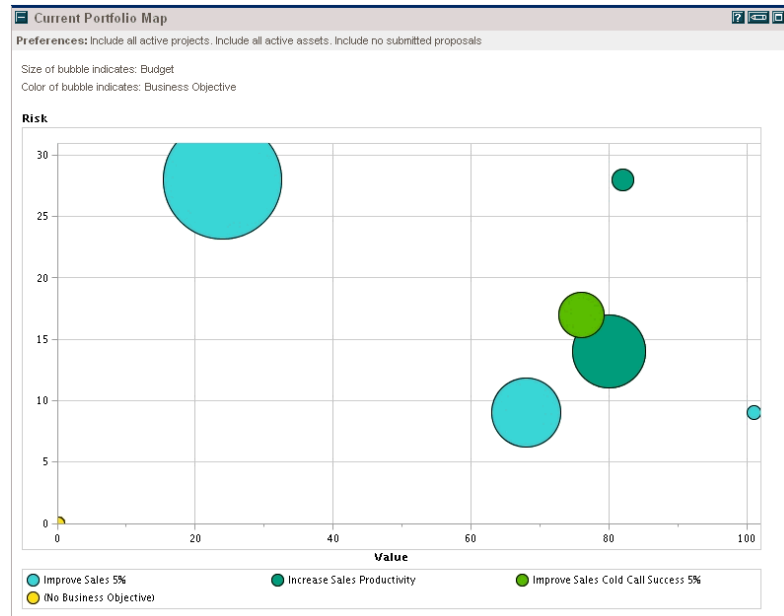
Project Name	Project Manager	Risk	Carrying Value	Total Planned Capital	Planned Cost
ERP Service Pack - Sept 2006	Joseph Banks	0	\$0.00	\$21,000.00	\$44,000.00
IT: Defect process improvements	Teju Krishna, Joseph Banks	0	\$0.00	\$12,000.00	\$24,000.00

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## Cost Benefit Analysis



## Current Portfolio Map



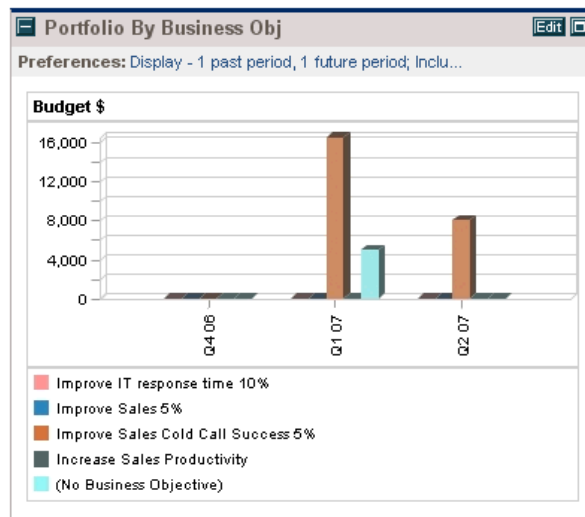
## Portfolio By Category

This example of a Portfolio By Category portlet is a Portfolio By Business Obj portlet, which displays business objectives.

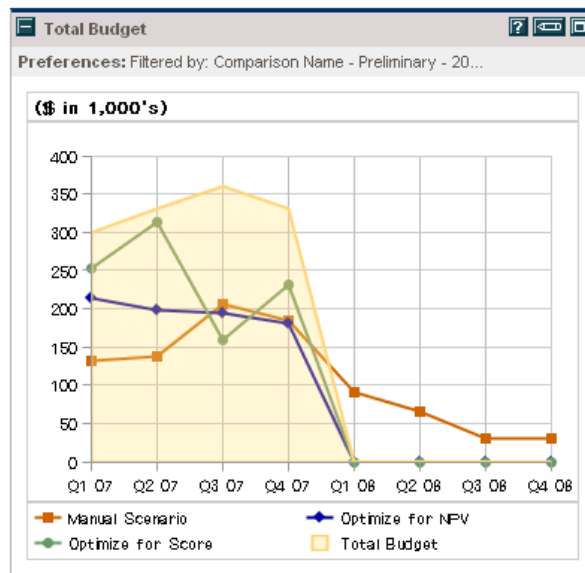


Other Portfolio by Category portlets are:

- Portfolio By Project Class
- Portfolio By Asset Class



## Total Budget



# Program Management Category

## Issue List

Project Δ	Issue #	Priority	Escalation Level	Status	Description
ERP Upgrade	30062	Normal	Project	Closed	development servers have not arrived and developers need ...
ERP Upgrade	30150	Critical	Project	New	Company shutdown directly impacts delivery timeline
ERP Upgrade	30151	Normal	Project	New	We need another cube for contractors expected next month

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## Program Cost Summary

Costs from Program: Major Infrastructure Activities			
Cost Overview			
	Planned	Actual	
Capital			
Labor	\$1,311,120	\$0	
Non-Labor	\$286,000	\$0	
<b>Total Charge</b>	<b>\$1,597,120</b>	<b>\$0</b>	
Operating			
Labor	\$36,360	\$814,560	
Non-Labor	\$20,000	\$0	
<b>Total Charge</b>	<b>\$56,360</b>	<b>\$814,560</b>	
<b>Program Total Charge</b>	<b>\$1,653,480</b>	<b>\$814,560</b>	

Costs are up to date as of 2/23/07 02:38 PM PST. Costs are usually recalculated every 60 minutes.

[Earned Value Details](#)

## Program List

Program Name	Relative Priority	Program Manager	Program State	Issues	Risks	Scope Changes
Enterprise Business Apps		Carolyn Sayer	Active	5	2	1
Major Infrastructure Activities		Carolyn Sayer	New	5	3	1

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## Program Project List

Project Name Δ	Project Manager	Project No
Change Actualizat...	azumwalt	30210
ERP Upgrade	jbanks;krishna	30018
IT: Defect proces...	jbanks;krishna	30125
Internal Web Site...	jbanks	30016
Internal Web Site...	jbanks	30015

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## Program Risk List

Project Δ	Risk #	Probability	Impact Level	Status	Description
ERP Upgrade	30064	Medium (11-25%)	Level 1	New	Resource drain due to KTLO activities
ERP Upgrade	30065	Medium (11-25%)	Level 1	New	Org change management for the project is signif...
IT: Defect process improvements	30221	Medium (11-25%)	Level 2	New	All departments must submit complete requirements
IT: Defect process improvements	30247	Medium (11-25%)	Level 1	Closed	Assigned developers wont be available during s...
Internal Web Site Rollout - finance	30219	Medium (11-25%)	Level 2	Closed	Limited time to research archived data.

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## Program Scope Change List

Project Δ	Scope Change #	Severity	Change Request Level	Status	Description
Change Actualization Initiative	30245	Critical	Level 1	New	Move initiative back by one month to allow for ...
ERP Upgrade	30066	High	Level 1	New	Automate Revenue recognition deferral timing ba...

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## Project Management Category

### My Tasks

Actual Start	Actual Finish	Actual Effort (hrs)	% Complete
<b>Design Approval</b> Scheduled: 9/21/06 - 9/22/06 (2 days) Whirlwind			
9/21/06		11.00	70
<b>Write Design Specs</b> Scheduled: 9/18/06 - 9/20/06 (3 days) Whirlwind			
9/18/06		21.00	90

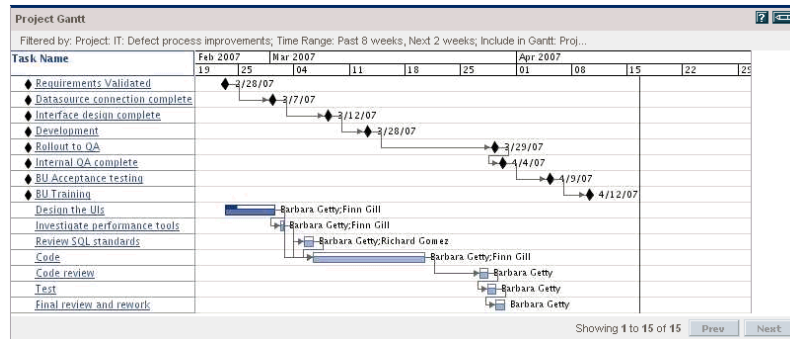
Reset Save [Showing 1 to 2 of 2](#) [Prev](#) [Next](#) [Maximize](#)

## Program Project List

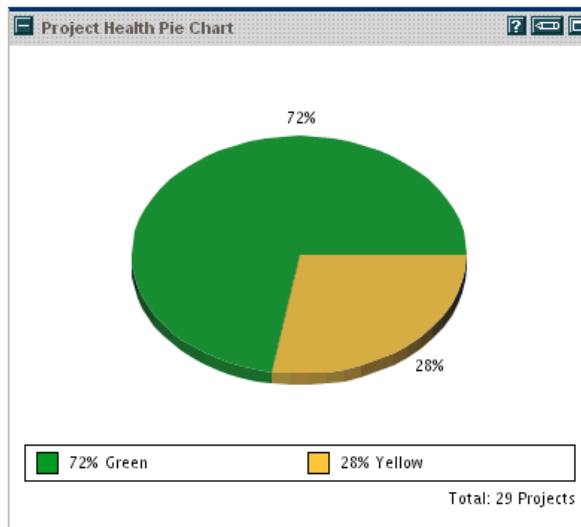
Project Name Δ	Project Manager	Project No
<input type="checkbox"/> Change Actualizat...	azurmwalt	30210
<input checked="" type="checkbox"/> ERP Upgrade	jbanks;krishna	30018
<input type="checkbox"/> IT: Defect proces...	jbanks;krishna	30125
<input type="checkbox"/> Internal Web Site...	jbanks	30016
<input type="checkbox"/> Internal Web Site...	jbanks	30015

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## Project Gantt



## Project Health Pie Chart



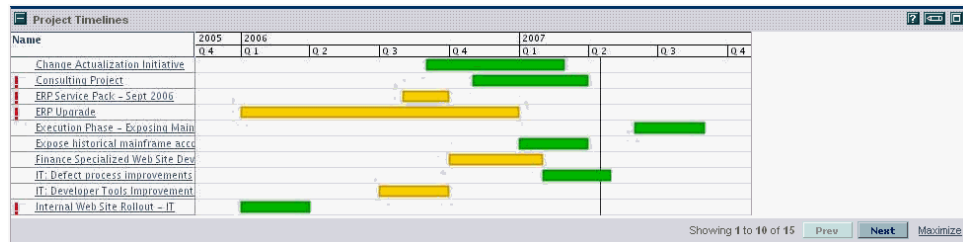


## Project List

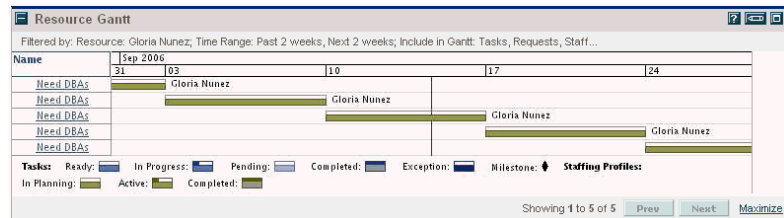
Name	Project Ito	Work Plan % Complete	Status	Planned Start	Planned Finish	Project Manager
Apple Proj	30224	20%	Active	Jun 1, 2006	Jul 31, 2007	Teju Krishna
Consulting Project	30187	0%	Assign Project Manager	Nov 1, 2006	Mar 31, 2007	Barbara Getty
ERP Service Pack - Sept 2006	30091	46%	Business Readiness Sign-Off	Aug 1, 2006	Sep 30, 2006	Joseph Banks
ERP Upgrade	30018	65%	In QA	Jan 1, 2006	Dec 31, 2006	Joseph Banks; Teju Krishna
Execution Phase - Exposing Mainframe Account Data	30127	17%	Design	Jun 1, 2007	Aug 31, 2007	Joseph Banks
Expose historical mainframe account information	30124	0%	Business Readiness Sign-Off	Jan 1, 2007	Mar 31, 2007	Joseph Banks
Finance Specialized Web Site Development	30090	0%	Assign Project Manager	Oct 1, 2006	Jan 31, 2007	Teju Krishna
Internal Web Site Rollout - finance	30015	69%	Business Readiness Sign-Off	Jun 1, 2006	Aug 31, 2006	Joseph Banks
Internal Web Site Rollout - IT	30016	0%	Deploy	Jan 1, 2006	Mar 31, 2006	Joseph Banks
Internal Web Site Rollout - sales	30014	0%	Assign Project Manager	Mar 1, 2007	Jul 31, 2007	Joseph Banks

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## Project Timelines



## Resource Gantt



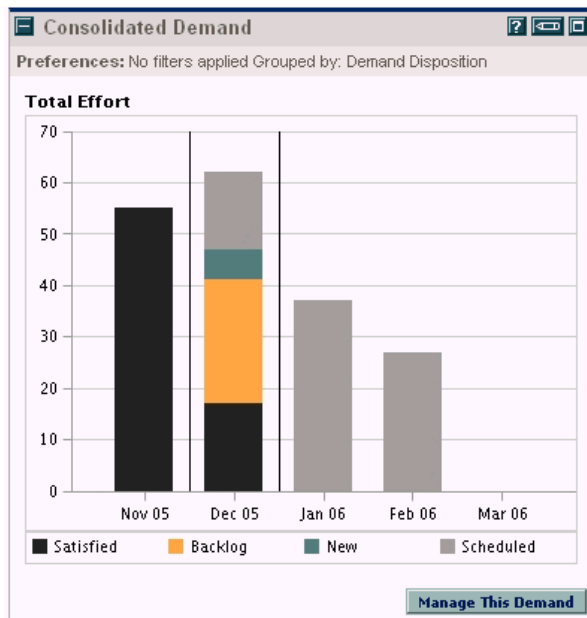
## Summary Task List

Name ▲	% Complete	Status	Sched Start	Sched Finish
Conversions Track	93%	Active	Apr 17, 2006	May 19, 2006
Interfaces Track	87%	Active	Apr 17, 2006	May 19, 2006
Acceptance Testing	0%	Active	Aug 30, 2006	Sep 11, 2006
Acceptance Testing	0%	Active	Dec 12, 2006	Dec 21, 2006
Acceptance, Training, Rollout	0%	Active	Jul 10, 2007	Jul 13, 2007

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## Requests Category

### Consolidated Demand



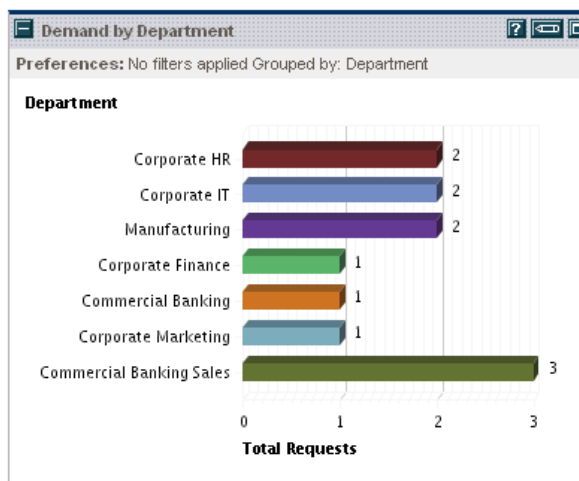
## Current Demand List

Request Number	Request Type Name	Description	Status	Priority	Assigned to User	Assigned to Group
30121	DEM - Application Bug	inventory counts do not transaction details	New	Critical	fgill	
30122	DEM - Application Bug	Cycle count screen throws error	New	Normal	fgill	
30243	DEM - Application Bug	Loan details unavailable in IE.	New	High	bholbrook	ITG Project Manager
30244	DEM - Application Bug	Need to upgrade to latest available version.	New	High	ngiddings	
30248	DEM - Initiative	Customer site visits	New	High	bsolomon	IT Development Team Leads
30249	DEM - Application Bug	Laptop DEMO installation is broken	New	High	lfranklin	IT Development Team Leads
30250	DEM - Application Bug	Report generation is broken	New	Critical	bgreer	IT Development Team Leads
30251	DEM - Application Enhancement	Show vesting options to users	New	High	cwu	ITG Resource Manager
30252	DEM - Application Bug	Customer sales Web site links to Demos broken	New	Normal		
30253	DEM - Application Bug	inventory counts do not transaction details	New	Normal	fgill	
30254	DEM - Application Bug	Cannot access Euro email groups	New	Normal		
30256	DEM - Initiative	This initiative addresses Phase 2 of the overhaul.	New	Normal	csayer	ITG Deployment Management Administrator

## Demand by Category



This example of a Demand by Category portlet is a Demand by Department portlet. The portlet preferences include many other options for grouping and displaying demand.



## Demand List

Demand List						
Preferences: Demand Set Name: Default Demand Set, Time Period: Month						
						Showing 1 to 13 of 13
Request Number Δ	Request Type Name	Description	Status	Priority	Assigned To User	Assigned To Group
30121	DEM - Application Bug	inventory counts do not transaction details	New	Critical	fgill	
30122	DEM - Application Bug	Cycle count screen throws error	New	Normal	fgill	
30243	DEM - Application Bug	Loan details unavailable in IE.	New	High	bholbrook	ITG Project Manager
30244	DEM - Application Bug	Need to upgrade to latest available version.	New	High	ngiddings	
30246	DEM - Application Enhancement	Add a module that can be used to manage employee buy-out options.	New	High	lfranklin	IT Development Team Leads
30248	DEM - Initiative	Customer site visits	New	High	bsolomon	IT Development Team Leads
30249	DEM - Application Bug	Laptop DEMO installation is broken	New	High	lfranklin	IT Development Team Leads
30250	DEM - Application Bug	Report generation is broken	New	Critical	bgreer	IT Development Team Leads
30251	DEM - Application Enhancement	Show vesting options to users	New	High	cwu	ITG Resource Manager
30252	DEM - Application Bug	Customer sales Web site links to Demos broken	New	Normal		
30253	DEM - Application Bug	inventory counts do not transaction details	New	Normal	fgill	
30254	DEM - Application Bug	Cannot access Euro email groups	New	Normal		
30256	DEM - Initiative	This initiative addresses Phase 2 of the overhaul.	New	Normal	csayer	ITG Deployment Management Administrator

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## Issue List

Project Δ	Issue #	Priority	Escalation Level	Status	Description
ERP Upgrade	30062	Normal	Project	Closed	development servers have not arrived and developers need ...
ERP Upgrade	30150	Critical	Project	New	Company shutdown directly impacts delivery timeline
ERP Upgrade	30151	Normal	Project	New	We need another cube for contractors expected next month

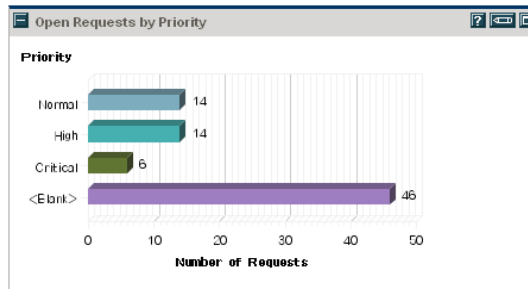
Showing 1 to 3 of 3 [Prev](#) [Next](#) [Maximize](#)

## My Requests

Req # Δ	Req Type	Description	Status	Assigned To	Priority	Created By
30017	PFM - Proposal	Web site rollout to Facilities	ITSC Review			Joseph Banks
30030	Project Issue	Losing our Oracle Apps expert QA person	Open	Joseph Banks	Critical	Joseph Banks
30150	Project Issue	Company shutdown directly impacts del...	New		Critical	Joseph Banks
30151	Project Issue	We need another cube for contractors ...	New		Normal	Joseph Banks

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## Open Requests by Priority



## Program Risk List

Project Δ	Risk #	Probability	Impact Level	Status	Description
ERP Upgrade	30064	Medium [11-25%]	Level 1	New	Resource drain due to KTLO activities
ERP Upgrade	30065	Medium [11-25%]	Level 1	New	Org change management for the project is signif...
IT: Defect process improvements	30221	Medium [11-25%]	Level 2	New	All departments must submit complete requirements
IT: Defect process improvements	30247	Medium [11-25%]	Level 1	Closed	Assigned developers wont be available during s...
Internal Web Site Rollout - finance	30219	Medium [11-25%]	Level 2	Closed	Limited time to research archived data.

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## Program Scope Change List

Project Δ	Scope Change #	Severity	Change Request Level	Status	Description
Change Actualization Initiative	30245	Critical	Level 1	New	Move initiative back by one month to allow for ...
ERP Upgrade	30066	High	Level 1	New	Automate Revenue recognition deferral timing ba...

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## Request List

Req # ▾	Request Type	Description	Status	Assigned To	Priority	Created By
30242	Project Issue	No verification that upgrade requirements are in place. Need at least one resource for 5 working...	New	Finn Gill	High	Admin User
30218	Project Issue	Usability testing	New	Bridget Holbrook	Normal	Admin User
30217	Project Issue	Rewrite and distribute specifications	New	Barbara Getty	Normal	Admin User
30151	Project Issue	We need another cube for contractors expected next month	New		Normal	Joseph Banks
30150	Project Issue	Company shutdown directly impacts delivery timeline	New		Critical	Joseph Banks

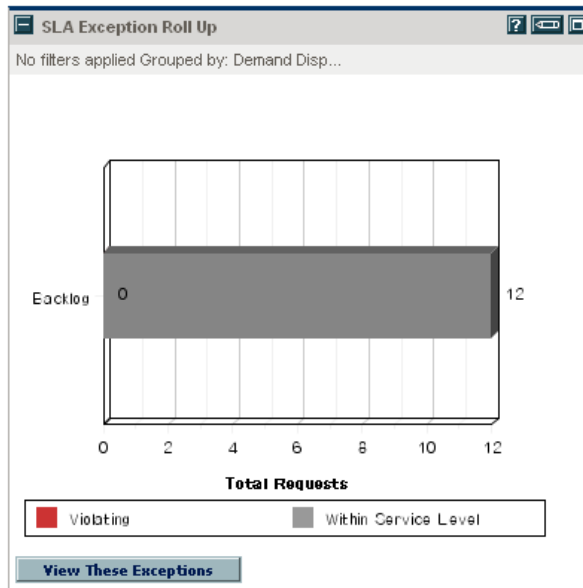
Showing 1 to 5 of 7 [Prev](#) [Next](#) [Maximize](#)

## Request Summary

Priority	# of Reqs
Normal	11
High	9
Critical	6
<Blank>	29

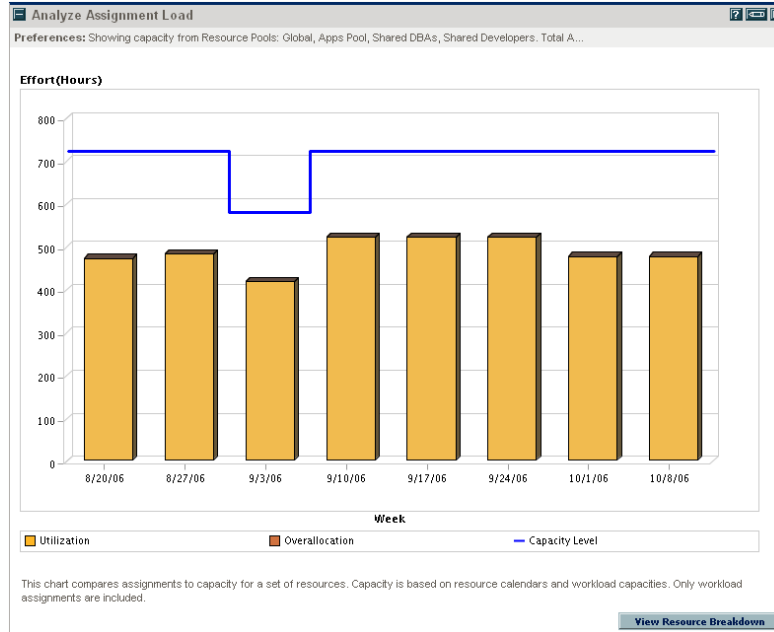
Showing 1 to 4 of 4 [Prev](#) [Next](#) [Maximize](#)

## SLA Exception Roll Up

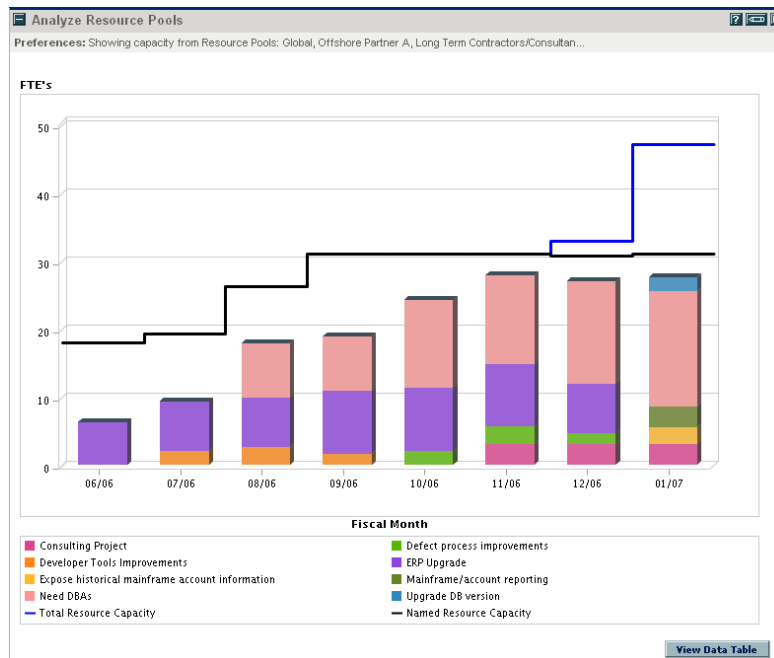


# Resource Management Category

## Analyze Assignment Load



## Analyze Resource Pools



## Resource Pool List

Resource Pool List		
Preferences:		
Resource Pool Δ	Resource Pool is for	Pool Manager
Apps Pool		Bridget Holbrook
Global		Admin User, Bridget Holbrook
Long Term Contractors/Co...		Bridget Holbrook
Offshore Partner A	Org Unit: Offshore Partner A	Pramod Manon
QA Engineers		Bridget Holbrook

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## Resource Request Portlet

Resource Request Portlet							
Preferences: Staffing Profile: Internal Web Site Rollout - IT, Need DBAs, Upgrade DB version, Web site ...							
Staffing Profile Δ	Resource Pool	Position	Position Status	Response Needed By	Start Date of Unmet Demand	End Date of Unmet Demand	Total Unmet Hours
Internal Web Site Rollout - IT	Shared Developers	Senior Developer	New		1/3/06	3/31/06	1,280
Need DBAs	Shared DBAs	DBA	Requested	8/22/06	8/1/06	8/29/07	8,752
Need DBAs	Shared DBAs	Developer 1	Requested	8/22/06	10/2/06	3/30/07	5,040
Upgrade DB version	Shared Developers	DBA	New		1/2/07	12/31/07	4,064
Web site rollout to Facilities	Shared Developers	Senior Developer	New		6/1/07	8/31/07	1,308

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## Staffing Profile List

Staffing Profile List						
Preferences:						
Staffing Profile	Staffing Profile is for	Workload Category	Manager	Status Δ	Start	Finish
Execution Phase - Exposing Mainframe Account Data	Project: Execution Phase - ...		Joseph Banks	Active	Ju...	Au...
Expose historical mainframe account information	Project: Expose historical ...		Joseph Banks	Active	Ja...	Ma...
Developer Tools Improvements	Project: IT: Developer Tool...		Joseph Banks	Active	Ju...	Se...
ERP Upgrade	Project: ERP Upgrade		Joseph Banks; Teju Krishna	Active	Ja...	De...
ERP Upgrade 081806	Project: ERP Upgrade		Joseph Banks; Teju Krishna	Baseline	Ja...	De...

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# Time Management Category

## Approve Time Sheets

Approve Time Sheets							
Preferences: Previous Time Periods to Show: 1; Time Sheet Line Status: Submitted; Show Time Sheets: Both with...							
	Resource	Time Period - Time Sheet # ▾	Status	Manager	Hours to Approve	Total Hours	Approvable Line Costs
<input type="checkbox"/>	David Jones	9/18/06 - 9/30/06 - 1	Submitted		72	72	2880
<input type="checkbox"/>	Marjorie Olive	9/18/06 - 9/30/06 - 1	Submitted		80	80	3200

Check all     

Showing 1 to 2 of 2        

## My Tasks

My Tasks				
Preferences: Tasks starting within 14 days; Tasks ready for my action;				
Use Time Sheet: <span>David Jones - 9/18/06 - 9/30/06</span>		<input type="button" value="Edit Effort Breakdown"/>	<input type="button" value="Go To Time Sheet"/>	
Actual Start	Actual Finish	Actual Effort (hrs)	% Complete	
<b>Design Approval</b> Scheduled: 9/21/06 - 9/22/06 (2 days) Whirlwind				
<input type="text" value="9/21/06"/> <input type="button" value="G"/>	<input type="text" value=""/> <input type="button" value="G"/>	11.00	<input type="text" value="70"/>	
<b>Write Design Specs</b> Scheduled: 9/18/06 - 9/20/06 (3 days) Whirlwind				
<input type="text" value="9/18/06"/> <input type="button" value="G"/>	<input type="text" value=""/> <input type="button" value="G"/>	21.00	<input type="text" value="90"/>	

Showing 1 to 2 of 2        

## My Time Sheets

My Time Sheets		
Time Sheet # - Period	Description	Status
1 - 04/01/07 - 04/15/07	Admin User - 4/1/07 - 4/15/07	Unsubmitted

Showing 1 to 1 of 1        

## My Work Items

My Work Items							
Item Type	Item Set	Work Item	Description	Period Type	Current Period (Hrs)	Current Budget (Hrs)	All Periods (Hrs)
Misc	Misc. Items	Meetings	Meetings	Semi-Monthly	3		3
Request	PFM - Asset	30034		Semi-Monthly	77		77

Showing 1 to 2 of 2



## 4 HP-Supplied Request Types

The following table lists the request types provided as part of PPM Center. Availability depends on having the appropriate licenses and products.

In the table, the subheadings are alphabetized categories, and the request types are alphabetized within each category. The table indicates which request types are available in two categories, and such request types are described in more detail in the first of the two categories.

If a request type had a different name in version 6.0 or 7.0, the previous name is indicated in the **Request Type Name** column after the new name. For comprehensive listings of entities that have been added, renamed, or deleted in PPM Center versions 7.0 and 7.1, see the *What's New and What's Changed* document.



To edit any request type, you must have the Demand Mgmt: Edit Request Types access grant.

	Request Type Name	Description
<b>Best Practices category</b>		
1	DEM - Application Bug	Request for reporting problems in current IT applications.
2	DEM - Application Enhancement	Request for new functionality in current IT applications.
3	DEM - Database Refresh	Request for refreshing the database for all IT operations applications in the testing phase. Standard IT operations service levels apply.
4	DEM - Initiative	Request for key projects for future quarters.
5	PFM - Asset	Request to create an asset, such as a production application, resulting from completion of a project in the current portfolio. Also available for the Portfolio Management category.
6	PFM - Project	Request to start an approved project (after its approval as a proposal) in the current portfolio. Also available for the Portfolio Management category.

	Request Type Name	Description
7	PFM - Proposal	Request to propose a new project to be approved and added to the portfolio. Also available for the Portfolio Management category.
8	Program Issue	Request for logging program issues.
9	Project Issue (previously PMO - Issue)	Request for logging a project issue.
10	Project Risk (previously PMO - Risk)	Request for adding project risk information.
11	Project Scope Change Request (previously PMO - Scope Change Request)	Request for a project scope change.
<b>Foundation category</b>		
12	Bug	Request for logging a bug.
13	Enhancement	Request for an enhancement.
14	Generic Request	Request for general purpose request tracking.
15	Project Details	Request for adding project details.
<b>Portfolio Management category</b>		
16	PFM - Asset	See <a href="#">PFM - Asset on page 51</a> in the Best Practices category.
17	PFM - Project	See <a href="#">PFM - Project on page 51</a> in the Best Practices category.
18	PFM - Proposal	See <a href="#">PFM - Proposal on page 52</a> in the Best Practices category.

## 5 HP-Supplied Workflows

The following table lists the workflows provided as part of PPM Center. Availability depends on having the appropriate licenses and products.

In the table, the subheadings are alphabetized categories, and the workflows are alphabetized within each category. The table indicates which workflows are available in two categories.

For comprehensive listings of entities that have been added, renamed, or deleted in PPM Center versions 7.0 and 7.1, see the *What's New and What's Changed* document.



To edit any workflow, you must have the Config: Edit Workflows access grant.

	Workflow Name	Description
<b>Best Practices category</b>		
1	DEM - Bug Request	Workflow to enable mature bug fix process.
2	DEM - Database Refresh	Workflow to refresh development or QA databases.
3	DEM - Enhancement Request Process	Workflow to request mature enhancement process.
4	DEM - Project Initiative Process	Workflow to initiate approval for an IT project.
5	Issue Management Process	Workflow for managing issues.
6	PFM - Asset	Workflow for asset. Also available for the Portfolio Management category.
7	PFM - Project	Workflow for project. Also available for the Portfolio Management category.
8	PFM - Proposal	Workflow for proposal. Also available for the Portfolio Management category.
9	Risk Management Process	Workflow for risk management.
10	Scope Change Request Process	Workflow for scoping change requests.

	Workflow Name	Description
<b>Foundation category</b>		
11	Bug Request Type	Workflow for bug fix request type.
12	Dev -> Test -> Multiple Prods	Workflow for migrating code from development to multiple production environments.
13	Dev -> Test -> Prod	Workflow for migrating code from development through production.
14	Project Process	Workflow for project management.
<b>Portfolio Management category</b>		
15	PFM - Asset	Workflow for asset. Also available for the Best Practices category.
16	PFM - Project	Workflow for project. Also available for the Best Practices category.
17	PFM - Proposal	Workflow for proposal. Also available for the Best Practices category.