HP ART 4.40 to 5.10 Conversion Guide



Quick Reference Guide

Rev. A

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HP ART 4.40 to 5.10 Conversion Guide

Quick Reference Guide

Revision A

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HP ART 4.40 to 5.10 Conversion Guide Quick Reference Guide

Quick Reference Guide August 2013

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Introduction

The HP ART 5.10 release offers many improved features. ART 5.10 includes the following components:

- 5.10 ART Developer Kit with new features and new technical specifications
- 5.10 ART template, ART skin (HPART-Rounded Skin), and ART website
- 5.10 ART courses

The HP ART 5.10 courses released in August 2013 contain the same content as courses previously released in 4.40. These have been converted to the new technology and new look and feel, making some slight improvements to appearance and experience. See the HP ART 5.10 content release notes included with your HP ART 5.10 content downloads for details on the changes.

As with any software upgrade or conversion, you should perform sufficient testing of the new product and follow the recommended conversion steps.

Before You Begin

1) Ensure that you have the most current version of the 4.40 to 5.10 Conversion Guide.

The HP ART 5.10 reference documentation is available on the HP Software Support Online (SSO) site. Use the link <u>Software Support Online (SSO)</u> to go directly to the HP Software Product Manuals page. From here, locate ART Author Developer Kit in the Product drop-down list>Version 5.1>Windows Operating System>Search. Links to the available reference documents, including this guide display at the bottom of your page.

NOTE: If prompted, create an HP Passport user ID and password to access the site.

2) Start with a solid foundation of HP ART knowledge.

HP ART 5.10 has new features, but the same underlying functionality and structure as HP ART 4.40. The information contained in this guide and the associated resources are intended for users with HP ART 4.40 training.

3) Learn about the new HP ART 5.10 features.

- Take the free of charge online ARTO1IT ART 5.10 Delta Training on the <u>HP Software</u> <u>Education</u> website. Here, you learn about the new features, including the newly designed ART 5.10 website.
- HP recommends that you preview updated courses to see the new look for yourself. You can view new sample courses on the <u>HP ART HP Software Education Services</u> webpage or download your entitled HP ART 5.10 prebuilt content from the <u>HP Software My software updates</u> site (requires current ART SAID number) and view the published content.

4) Determine your HP ART 5.10 testing method.

- The HP ART 5.10 Author Toolkit and the HP ART 4.40 Author Toolkit cannot be installed on the same client (machine) at the same time.
 - Option 1: Secure an additional machine to download and test HP ART 5.10.
 - Option 2: Once your HP ART 4.40 components are backed up in a separate location, uninstall HP ART 4.40 and install HP ART 5.10 and perform testing.
- You can maintain both HP ART 4.40 and HP ART 5.10 keys for a period of 6 months for testing purposes.
- Download and install HP ART 5.10. You can download HP ART 5.10 and request a new 5.10 license key from the <u>HP Software My software updates</u> site (requires current ART SAID number).

5) Determine your HP ART 5.10 conversion scenario.

Due to the flexibility of the HP ART offering, you have several scenarios for using the HP ART authoring tool and/or prebuilt content. To best address these, you have options regarding your content and template conversion. Determine the best fit for your conversion from the scenarios listed below and follow the detailed instructions for each scenario included in this document.

If you using the ART prebuilt out of the box, you can download the new 5.10 content files from the <u>HP Software My software updates</u> site (requires current ART SAID number) and deploy the published content. If applicable, also download the HP ART 5.10 DevKit for use in future customization or creation efforts. Otherwise, use one of the scenarios described below.

NOTE: If you are using the prebuilt content with minor template changes, see Scenario B: HP ART 5.10 Template and HPART-Rounded Skin with Customizations below.

NOTE: The detailed instructions provided in this guide assume you used common practices for creating your template, skin, courses, and website. The process might vary if you used alternative methods.

Use the following information to determine which scenario to use:

- Scenario A: HP ART 5.10 Template and HPART-Rounded Skin
 - You have customized your ART 4.40 content.
 - You would like to upgrade your content to ART 5.10, using the new and improved default HP ART 5.10 template, skin, and website.
- Scenario B: HP ART 5.10 Template and HPART-Rounded Skin with Customizations/Updates
 - You made branding and/or minor changes to your 4.40 template and/or skin. The recommend path is to use the new HP ART 5.10 template and update it with the branding and other elements used in your 4.40 template.

- This scenario works well if you have documented your 4.40 templates updates. In this scenario, you take advantage of the new template and skin changes and are able to easily create the improved ART 5.10 website.
- Because some changes are controlled in the template and some in the skin, you may need to make a few updates to your skin.
- Scenario C: Convert Your Custom 4.40 Template and Skin
 - You have made major customizations to your ART 4.40 template and/or skin and would like to upgrade your content to ART 5.10 and convert your customized ART 4.40 template.
 - In this scenario, after you convert your customized 4.40 template, you will need to make adjustments to the 5.10 skin and template due to some conversion variances. Additional template changes are included to allow you to use the HP ART 5.10 website format.

6) Download the HP ART 5.10 Content Conversion Kit.

Download the <u>HP ART 4.40 to 5.10 Conversion Kit</u>. This file includes resources needed to complete some of the conversion activities.

Scenario A: HP ART 5.10 Template and HPART-Rounded Skin

Follow these steps if you have customized your ART 4.40 content and would like to upgrade your content to ART 5.10 and use the new and improved HP ART 5.10 template, skin and website.

It is important to read through this entire section before starting the upgrade process. If you encounter difficulties during the process, you can contact the Global Support Desk by logging into SSO (Software Support Offering - <u>http://support.openview.hp.com</u>) to enter a case. You must have a valid SAID (Service Agreement ID) for ART and you will need to enter it. There are Support Engineers in Global Support who specialize in ART and will handle your case.

Step 1: Create ART 5.10 Project Folder and Backup Files

It is very important to back up your original ART 4.40 source files. Once a file is opened in ART 5.10, you cannot open it in ART 4.40.

- 1. Create a new ART 5.10 project folder.
- 2. Copy your ART 4.40 source files to the new ART 5.10 project folder.
- 3. Back up your original ART 4.40 files in secondary location.

Step 2: Install ART 5.10

Refer to the README document located in the HP ART 5.10 DevKit for detailed installation instructions.

- 1. Uninstall ART 4.40 using the standard Control Panel uninstall process.
- 2. Restart your system.
- 3. Install ART 5.10.

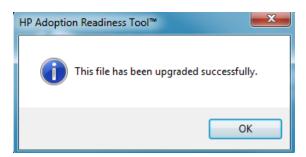
Step 3: Update the ART Tour

In ART 5.10, the ART Tour is updated to match the new look and feel of the ART 5.10 content and is a stand-alone module. To view the new ART Tour, see the Before You Begin section in this guide for instructions on viewing a new sample course on the <u>HP ART HP Software Education Services</u> webpage.

If you used the ART Tour in 4.40 and would like to include the new ART Tour in your courses, follow the steps below:

- 1. Navigate to your source folder in your ART 5.10 project folder.
- 2. Delete the art_tour.udc recording file from the recordings folder in 01_Introduction.
- 3. Copy the art5_00_art_tour folder from the HP ART 4.40 to 5.10 Conversion Kit to your source folder with the other module folders.
- 4. Open the art5_00_art_tour.ulc file.
 - a. Select File>Properties.

- b. Update the PORTFOLIO and Product fields to match your ART product.
- c. Save and close the file.
- 5. Open the Introduction (.ulc) course file.
 - a. A confirmation message that the course was upgraded displays. Click OK.



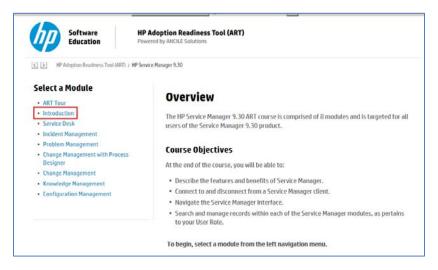
- b. Delete the ART Tour course page.
- c. Select Manage>Resources.
- d. Remove the ART Tour resource.
- e. Save and close the file.

Now, when you create your ART 5.10 website, the ART Tour module will automatically display within the Select a Module section with the other modules in your course.

Step 4: Update the Introduction Recording (.udc) File Properties

The initial launch page of the ART 4.40 website was controlled using the Property fields of the Introduction course module. For this reason, the Module property field was left blank within the Introduction course (.ulc) file, as well as all recording (.udc) files for the module.

The ART 5.10 website has new product and course launch pages controlled within the website (.uws) file. The Introduction module has been moved to the menu navigation of the website page, at the same level as all other modules in the course.



To deploy your content using the HP ART 5.10 website, you need to add the module name in the Property window of each recording file within the Introduction module.

Perform the following tasks for each recording within the Introduction module:

- 1. Open the recording (.udc) file.
- 2. You see a confirmation message that the file was upgraded. Click OK.
- 3. Select File>Properties.
- 4. Select the Properties option on the left.
- 5. Type Introduction in the Module field.

General	Name	Value	-
Properties Text to Speech	PORTFOLIO	Strategy	-
	Product	Executive Scorecard	-
	BeginHere		
	Keywords		=
	Comments		
	Owner		
	Keywords		
	Build_Num		
	Description		
	DescriptionBullet1		
	Description2ullet2		
	DescriptionBullet3		
	DescriptionBullet4		
	Description2ndParagraph		
	 Module	Introduction	
		ОК	Cancel

NOTE: The PORTFOLIO and Product fields should be filled out. Do not modify these fields.

- 6. Save and close the file.
- 7. Repeat the process for all recording (.udc) files within the Introduction module.

Step 5: Upgrade all Courses (.ulc) Files from Version 4.40 to Version 5.10

When upgrading each course (.ulc) file from 4.40 to 5.10 you open the file, update embedded simulations, update the Properties, and update image properties.

Follow the steps below for each course (.ulc) file in your ART 5.10 Project source folder:

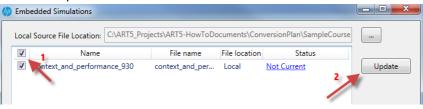
- 1. Open the course (.ulc) file.
- 2. A confirmation message that the course was upgraded displays. Click OK.

HP Adoption Readiness Tool™	×
This file has been upgraded successfully.	
ОК	

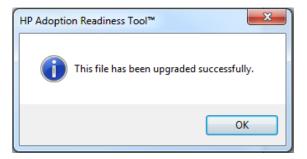
- 3. Update embedded recordings:
 - a. Navigate to Manage>Embedded Simulations...
 - b. All embedded recordings display as Not Found. Use the Browse button to point the Local Source File Location: field to the folder containing the recording files of the selected module.

(1)	Embedded Simulations				
	Local Source File Location: C:\ART5_Project	cts\ART5-HowToE	Ocuments\Conve	ersionPlan\SampleCour	se
	Name Name	File name	File location	Status	
	context_and_performance_930		<u>1</u>	Not Found	Update

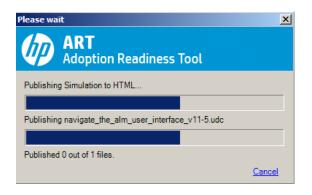
c. All simulations display as Not Current. Click the checkbox to select all recordings and click the Update button.



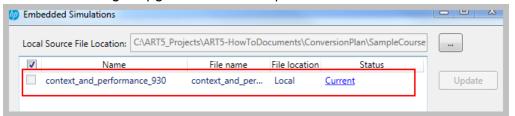
d. The upgrade confirmation message displays. Click OK.



e. ART automatically publishes and links each recording.



f. As each recording is upgraded, its status updates to Current.



- g. When the process ends for all embedded simulations, click the OK button to exit the window.
- 4. Update the Properties to support the new website design.

To support the new ART 5.10 website design, update the course (.ulc) property fields as described below:

- a. Navigate to File>Properties.
- b. Select the Properties option on the left.
- c. Update the Property field values to match the table below or use the ART5-Properties document in the HP ART 4.40 to 5.10 Content Conversion Kit to copy/paste the text. Make sure that text included in brackets, <text>, and shaded is updated, generally with the product name.

NOTE: Use only one description from the table below. Select the description that best fits the module. The wording is slightly different based on the module name and if there are recordings in the module.

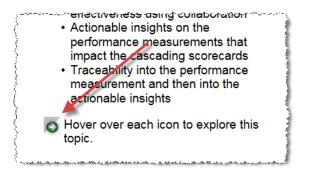
IMPORTANT: All fields not listed in the table below should be blank.

Module Property	Information populated in course (.ulc) properties
PORTFOLIO	Do not modify. Leave current value.
Product	Do not modify. Leave current value.

Module Property	Information populated in course (.ulc)
	properties
Build_Num	The build date <mark>(yyyy.mm</mark>) that course is being upgraded.
Description	In this module, you learn how to navigate HP
(for ART Tour)	Adoption Readiness Tool (ART) courses. Click the Launch Module button below to begin.
Select the description	below that best fits your module.
Description (for Introduction with no recordings)	This module provides an introduction to <name of="" product="">. Click the Launch Module button below to view the eLearning course module, or quickly master a specific task by launching a simulation or job aid.</name>
Description (if module name is a noun)	This module provides an introduction to <name of="" product="">. Click the Launch Module button below to view the eLearning course module.</name>
Description (noun, and no recordings)	In this module, you will learn about <name of<br="">module>. Click the Launch Module button below to view the eLearning course module, or quickly master a specific task by launching a simulation or job aid.</name>
Description (If module name is a verb)	In this module, you learn about <mark><name module="" of="">.</name></mark> Click the Launch Module button below to begin.
Description (verb, and no recordings)	In this module, you learn how to <name of<br="">module>. Click the Launch Module button below to view the eLearning course module, or quickly master a specific task by launching a simulation or job aid.</name>
Description (Verb, and no Recordings)	In this module, you learn how to <mark><name module="" of="">.</name></mark> Click the Launch Module button below to begin.
Module	<name module="" of=""> All files in a module (both .udc and .ulc) must have the exact same module name. The Introduction module should have "Introduction" as the module name.</name>

5. Create a Temp Publish folder outside of your project source file. Publish the course to the temp folder and review.

All images that are placed within the content area of the stencil are *not* controlled within the template. For this reason, review and update the images within the content pane, if desired. To update your current hotspot image with the new branded image, use the image included in the HP ART 4.40 to 5.10 Course Conversion Kit.



6. In some cases, the Zoom button is enabled in published mode on images placed within the Content pane. To remove the zoom icon, right-click on the image in edit mode and select Edit Image.

	Hover over Edit	•	ch bie
	Format	•	
	Justify	•	Γ
	Insert	•	
	Edit Image		
	Edit Page		
	Edit Source		

7. Within the Edit Image window, select the Use template zoom options checkbox to remove the zoom.

Edit Image 🔵 💌
Location: /version 5.10/documents/5A8C69CC_8856/images/x0000084.png
Caption:
images\x0000084.png
Layout:
Left 🗸
Cocalized
✓ Use template zoom options
Enable zoom
Insert Cancel

8. Repeat the tasks in this procedure for all course (.ulc) files in your project.

Step 6: Create Your ART 5.10 Website

To deploy your content using the ART 5.10 website, the last step is to create the website. Due to the extensive changes in the website structure, you should create a new website (.uws) file, rather than attempt to edit the ART 4.40 website file.

Below are the high-level steps to create a website. Refer to the Creating the HP ART 5.10 Website guide for detailed information on this process.

- 1. Prepare your ART files in the proper hierarchy.
- 2. Create a new website .uws file.
- 3. Import the source content files.
- 4. Organize the website.
- 5. Create the launch pages.
- 6. Organize the website with the new launch pages
- 7. Batch publish the source files.
- 8. Publish the website.

Scenario B: HP ART 5.10 Template and HPART-Rounded Skin with Customizations

Follow these steps if you have made branding and/or minor changes to your 4.40 template and/or skin. You will use the new HP ART 5.10 template and update it with the branding and other elements used in your 4.40 template. Even if you have made several updates to your 4.40 template, but they are well documented, this path might be more efficient due to the embedded updates to the 5.10 template and skin. In this scenario, you take advantage of the new template and skin changes and are able to easily create the improved ART 5.10 website.

It is important to read through this entire section before starting the upgrade process. If you encounter difficulties during the process, you can contact the Global Support Desk by logging into SSO (Software Support Offering - <u>http://support.openview.hp.com</u>) to enter a case. You must have a valid SAID (Service Agreement ID) for ART and you will need to enter it. There are Support Engineers in Global Support who specialize in ART and will handle your case.

Step 1: Create the ART 5.10 Project Folder and Backup Files

It is very important to back up your original ART 4.40 source files. Once a file is opened in ART 5.10, you cannot open it in ART 4.40.

- 1. Create a new ART 5.10 project folder.
- 2. Copy your ART 4.40 source files to the new ART 5.10 project folder.
- 3. Back up your original ART 4.40 files in secondary location.

Step 2: Install ART 5.10

Refer to the README document located in the HP ART 5.10 DevKit for detailed installation instructions.

- 1. Uninstall ART 4.40 using the standard Control Panel uninstall process.
- 2. Restart your system.
- 3. Install ART 5.10.

Step 3: Update the HPART-Rounded Skin

Because some changes are controlled in the skin, if you would like to change the Next and Back button, simulation buttons, or hotspot window header colors, you need to update the skin.

- 1. Open your template.
- 2. Ensure the HPART-Rounded Skin is selected. Navigate to Publications>Default Publications Settings>Course>Course User Interface Settings. The HPART-Rounded Skin should be the selected skin.
- 3. To update the color of the Next and Back Navigation buttons, navigate to the skin.css file.

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- a. Using the Windows Start Menu, navigate to the HP Adoption Readiness Tool Resources.
 - b. Navigate to the skins>Course>custom>HPART-Rounded>skin folder.
 - c. Open the skin.css file with an editor such as Notepad++.
 - d. Locate div#nextBtn and div#backBtn in the nav/aux section and update the hexadecimal strings for the background the to specify the color. For example, the hex value for HP blue is #0197D6, white is #FFFFFF, and black is #000000.



1083	
1084	div#backBtn
1085	₽ (
1086	<pre>margin-left:0px;</pre>
1087	height: 35px;
1088	background:#0197D6;
1089	border-radius:10px 0 0 0;
1090	-webkit-border-radius: 10px 0 0 0;
1091	-moz-border-radius: 10px 0 0 0;
1092	<pre>behavior: url('skin/PIE.htc');</pre>
1093	<pre>*behavior:none;</pre>
1094	L }
1095	

4. To update the color of the simulation launch buttons on the course page, navigate to the content.css file.



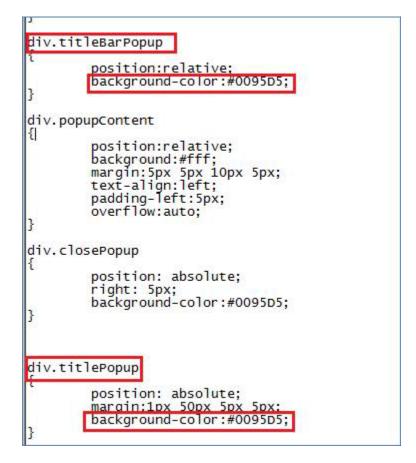
- a. Using the Windows Start Menu, navigate to the HP Adoption Readiness Tool Resources.
- b. Navigate to the skins>Course>custom>HPART-Rounded>skin folder.

- c. Open the content.css file with an editor such as Notepad++.
- d. Locate div.choice input[type=button] in the Assessment section and update the hexadecimal strings for the background the to specify the color. For example, the hex value for HP blue is #0197D6, white is #FFFFFF, and black is #000000.

```
dw.choiceinput[type=button]
{
    border:2px none #fff;
    padding:6px;
    font-size:12pt;
    width:450px;
    -webkit-border-radius: 5px;
    -moz-border-radius: 5px;
    border-radius: 5px;
    -webkit-border-radius: 7px;
    -moz-box-shadow: 0 2px 2px rgba(0, 0, 0, 0.5);
    -webkit-box-shadow: 0 2px 2px rgba(0, 0, 0, 0.5);
    text-shadow: rgba(255,255,255,0.6) 0 1px, rgba(0,0,0,0.4) 0 -1px;
    background: #0197D6;
}
```

- 5. To update the color of the hotspot window header, navigate to the content.css file.
 - a. Using the Windows Start Menu, navigate to the HP Adoption Readiness Tool Resources.
 - b. Navigate to the skins>Course>custom>HPART-Rounded>skin folder.
 - c. Open the content.css file with an editor such as Notepad++.

d. Locate div.titleBarPopup in the Content section and update the hexadecimal strings for the background to specify the color. For example, the hex value for HP blue is #0197D6, white is #FFFFFF, and black is #000000.



- 6. Save and close the content.css file.
- 7. Publish your test course to review skin updates.

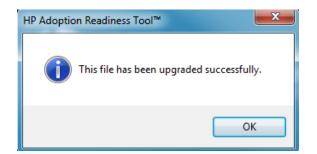
Step 4: Update the ART Tour

In ART 5.10, the ART Tour is updated to match the new look and feel of the ART 5.10 content and is a stand-alone module. To view the new ART Tour, see the Before You Begin section in this guide for instructions on viewing a new sample course on the <u>HP ART HP Software Education Services</u> webpage.

If you used the ART Tour in 4.40 and would like to include the new ART Tour in your courses, follow the steps below:

- 1. Navigate to your source folder in your ART 5.10 project folder.
- 2. Delete the art_tour.udc recording file from the recordings folder in 01_Introduction.

- 3. Copy the art5_00_art_tour folder from the HP ART 4.40 to 5.10 Conversion to your source folder with the other module folders.
 - a. Open the art5_00_art_tour.ulc file.
 - b. Select File>Properties.
 - c. Update the PORTFOLIO and Product fields to match your ART product.
 - d. Save and close the file.
- 4. Open the Introduction (.ulc) course file.
 - a. A confirmation message that the course was upgraded displays. Click OK.



- b. Delete the ART Tour course page.
- c. Select Manage>Resources.
- d. Remove the ART Tour resource.
- e. Save and close the file.

Now, when you create your ART 5.10 website, the ART Tour module will automatically display within the Select a Module section, with the other modules in your course.

Step 5: Update the Introduction Recording (.udc) File Properties

The initial launch page of the ART 4.40 website was controlled using the Property fields of the Introduction course module. For this reason, the Module property field was left blank within the Introduction course (.ulc) file, as well as all recording (.udc) files for the module.

The ART 5.10 website has new product and course launch pages controlled within the website (.uws) file. The Introduction module has been moved to the menu navigation of the website page, at the same level as all other modules in the course.

	Adoption Readiness Tool (ART) ered by ANCILE Solutions
[C] HP Adoption Readiness Tool (ART) / HP Server	ice Nanager 9.30
Select a Module ART Tour Introduction Service Desk	Overview The HP Service Manager 9.30 ART course is comprised of 8 modules and is targeted for al
Service Dean Incident Management Problem Management Change Management with Process Designer	users of the Service Manager 9.30 product. Course Objectives At the end of the course, you will be able to:
Change Management Knowledge Management Configuration Management	Describe the features and benefits of Service Manager. Connect to and disconnect from a Service Manager client. Navigate the Service Manager Interface.
	Search and manage records within each of the Service Manager modules, as pertains to your User Role. To begin, select a module from the left navigation menu.

To deploy your content using the HP ART 5.10 website, you need to add the module name to the Property window of each recording file within the Introduction module.

Perform the following tasks for each recording within the Introduction module:

- 1. Open the recording (.udc) file.
- 2. You see a confirmation message that the file was upgraded. Click OK.
- 3. Select File>Properties.
- 4. Select the Properties option on the left.
- 5. Type Introduction in the Module field.

Properties	_		X
General	Name	Value	^
Properties Text to Speech	PORTFOLIO	Strategy 🔻	
	Product	Executive Scorecard 🔹	
	BeginHere		
	Keywords		=
	Comments		-
	Owner		
	Keywords		
	Build_Num		
	Description		
	Description Bullet 1		
	Description Pullet2		
	Description Bullet3		
	DescriptionBullet4		
	Description2ndParagraph		
	Ø Module	Introduction	Ŧ
		OK Can	cel

NOTE: The PORTFOLIO and Product fields should already be filled in. Do not modify these fields.

- 6. Save and close the file.
- 7. Repeat process for all recording (.udc) files within the Introduction module.

Step 6: Update the Template to Support 4.40 Customizations

For testing purposes, locate a single module or small course to use for template and skin update tests prior to upgrading all your courses. Since many of the template changes require publishing to review, it is easier to work with a small amount of content first.

- 1. Create a Temp Publish folder outside of your project source folder.
- 2. Open your small test course and publish the course to the Temp Publish folder.
- 3. Review the published course that now uses the 5.10 template.
- 4. Based on your 4.40 template and skin customizations, document any additional updates needed to the 5.10 template and skin.

If you documented your 4.40 template and/or skin customizations when you implemented ART, start with that list. However, there might be additional updates required due to the conversion. Below is a list of common customizations. It not an inclusive list but includes some of the common customizations by customers that may need to be adjusted.

Common simulation updates:

- Logo
- Course header text
- Assessment settings
- Document header
- Document footer
- Text styles

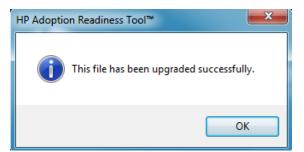
Common simulation updates:

• Review the simulation skin. To make template changes to the simulations, use the Default Simulation Skin.

Step 7: Upgrade All Courses from Version 4.40 to Version 5.10

Follow the steps below for each course (.ulc) file in your ART 5.10 Project source folder:

- 1. Open the course (.ulc) file.
- 2. You see a confirmation message that the course was upgraded. Click the OK button.



- 3. Update embedding recordings:
 - a. Navigate to Manage>Embedded Simulations...

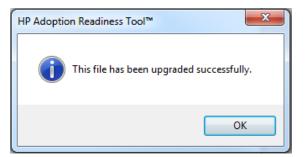
b. All embedded recordings display as Not Found. Point the Local Source File Location: field to the folder containing the recording files of the selected module.

DEmbedd	ed Simulations			_		_ D X
Local So	urce File Location:	C:\ART5_Proje	ects\ART5-HowToI	Documents\Conv	versionPlan\SampleCo	ourse
	Name		File name	File location	Status	
Со	ntext_and_performa	ance_930			Not Found	Update

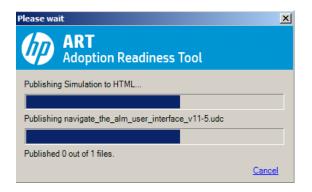
c. All simulations display as Not Current. Click the checkbox to select all recordings and click the Update button.

Ø	Embedded Simulations			_		
	Local Source File Location:	C:\ART5_Proj	ects\ART5-HowToDo	cuments\Con	versionPlan\SampleCourse	2
	Name		File name	File location	Status	
	Intext_and_perform	ance_930	context_and_per	Local	Not Current	Update
					2	

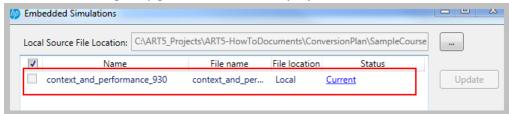
d. The upgrade confirmation message displays. Click OK.



e. ART automatically publishes and links the recording.



f. As each recording is upgraded, its status display as Current.



- g. When the process ends for all embedded simulations, click the OK button to exit the window.
- 4. Update the properties to support the new website design.

To support the new ART 5.10 website design, update the course (.ulc) property fields as described below:

- a. Navigate to File>Properties.
- b. Select the Properties option on the left.
- c. Update the Property field values to match the table below or use the ART5-Properties document in the HP ART 4.40 to 5.10 Content Conversion Kit to copy/paste the text. Make sure that text included in brackets, <text>, and shaded is updated, generally with the product name.

NOTE: Use only one description from the table below. Select the description that best fits the module. The wording is slightly different based on the module name and if there are recordings in the module.

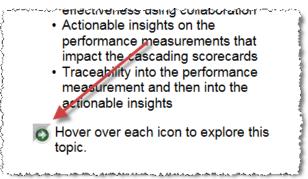
Module Property	Information populated in course (.ulc) properties			
PORTFOLIO	Do not modify. Leave current value.			
Product	Do not modify. Leave current value.			
Build_Num	The build date <mark>(yyyy.mm</mark>) that course is being upgraded.			
Description	In this module, you learn how to navigate HP			
(for ART Tour)	Adoption Readiness Tool (ART) courses. Click the			
	Launch Module button below to begin.			
Select the description	below that best fits your module.			
Description	This module provides an introduction to <name of<="" th=""></name>			
(for Introduction with no	product>. Click the Launch Module button below to			
recordings)	view the eLearning course module, or quickly master			
	a specific task by launching a simulation or job aid.			
Description	This module provides an introduction to <name of<="" th=""></name>			
(if module name is a	product>. Click the Launch Module button below to			
noun)	view the eLearning course module.			

IMPORTANT: All fields not listed in the table below should be blank.

Module Property	Information populated in course (.ulc) properties				
Description	In this module, you learn about <mark><name module="" of="">.</name></mark>				
(noun, and no	Click the Launch Module button below to view the				
recordings)	eLearning course module, or quickly master a specific task by launching a simulation or job aid.				
Description	In this module, you learn about <name module="" of="">.</name>				
(If module name is a verb)	Click the Launch Module button below to begin.				
Description	In this module, you learn how to <mark><name mark="" of<=""></name></mark>				
(verb, and no	module>. Click the Launch Module button below to				
recordings)	view the eLearning course module, or quickly master				
	specific task by launching a simulation or job aid.				
Description	In this module, you learn how to <name of<="" td=""></name>				
(for Introduction with no	module>. Click the Launch Module button below to				
recordings)	begin.				
Module	<name module="" of=""></name>				
	All files in a module (both .udc and .ulc) must have				
	the exact same module name. The Introduction				
	module should have "Introduction" as the module				
	name.				

5. Create a Temp Publish folder outside of your project source file. Publish the course to the temp folder and review.

All images that are placed within the content area of the stencil are *not* controlled within the template. For this reason, review and update the images within the content pane, if desired. To update your current hotspot image with the new branded image, use the image included in the HP ART 4.40 to 5.10 Course Conversion Kit.



6. In some cases, the Zoom button is enabled in published mode on images placed within the Content pane. To remove the zoom icon, right-click on the image in edit mode and select Edit Image.

	Hover over Edit	•	ch bi(
	Format	×	
	Justify	•	
	Insert	►	
	Edit Image		
	Edit Page		
	Edit Source		

Within the Edit Image window, select the Use template zoom options checkbox to remove the zoom.

Edit Image
Location:
I/version 5.10/documents/5A8C69CC_8856/images/x0000084.png
Caption:
images\x0000084.png
Layout:
Left -
Cocalized
☑ Use template zoom options
Enable zoom
Insert Cancel

7. Repeat the tasks in this procedure for all course (.ulc) files in your project.

Step 8: Create Your ART 5.10 Website

To deploy your content using the ART 5.10 website, the last step is to create the website. Due to the extensive changes in the website structure, you should create a new website (.uws) file, rather than attempt to edit the ART 4.40 website file.

Below are the high-level steps to create a website. Refer to the Creating the HP ART 5.10 Website guide for detailed information on this process.

- 1. Prepare your ART files in the proper hierarchy.
- 2. Create a new website .uws file.
- 3. Import the source content files.
- 4. Organize the website.
- 5. Create the launch pages.
- 6. Organize the website with the new launch pages

- 7. Batch publish the source files.
- 8. Publish the website.

Scenario C: Convert Your Custom 4.40 Template and Skin

Follow these steps if you have made extensive customizations to your ART 4.40 template and/or skin and would like to upgrade your content to ART 5.10, converting your customized ART 4.40 template. In this scenario, you need to create a new ART skin and modify your template to use the new HP ART 5.10 website structure. If you have minor changes or have documented the changes that you made to your 4.40 template, you may want to consider using Scenario B: HP ART 5.10 Template and HPART-Rounded Skin with Customizations. You should review both scenarios to determine which one is the most efficient for your situation.

It is important to read through this entire section before starting the upgrade process. If you encounter difficulties during the process, you can contact the Global Support Desk by logging into SSO (Software Support Offering - <u>http://support.openview.hp.com</u>) to enter a case. You must have a valid SAID (Service Agreement ID) for ART and you will need to enter it. There are Support Engineers in Global Support who specialize in ART and will handle your case.

Step 1: Create the ART 5.10 Project Folder and Backup Files

It is very important to back up your original ART 4.40 source files. Once a file is opened in ART 5.10, you cannot open it in ART 4.40.

- 1. Create a new ART 5.10 project folder.
- 2. Copy your ART 4.40 source files to the new ART 5.10 project folder.
- 3. Back up your original ART 4.40 files in secondary location.

Step 2: Install ART 5.10

Refer to the README document located in the HP ART 5.10 DevKit for detailed installation instructions.

- 1. Uninstall ART 4.40 using the standard Control Panel uninstall process.
- 2. Restart your system.
- 3. Install ART 5.10.

Step 3: Import Your Customized ART 4.40 Template

To use your ART 4.40 template as a starting point, you must first import and convert it to ART 5.10.

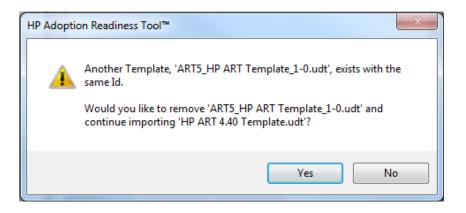
- 1. Launch the ART Editor.
- 2. Select File>Manage Local Templates.

Ø	🦻 НР	Adoptic	on Readi	ness Tool™	- Power	ed by A
	File	Edit	View	Format	Tools	Help
1		New				
		Open			+	1
Г	1	Close				
		Manag	e Local T	emplates		
		Manag	e Local C	Custom Skir	ns	
	-	~				

3. Within the Manage Local Templates window, click Import.

Manage Local Templates	x
Template:	
ART5_HP ART Template_1-0.udt	
Import Export Remove	
	lose

- 4. Navigate to your ART 4.40 template and click Open.
- 5. An upgrade confirmation message displays. Click OK.
- 6. In most cases, your custom template has the same GUID as the HP ART 5.10 template. Click Yes to replace the default HP ART template with your customized template.



NOTE: There is no risk overwriting this file. A backup of the default ART 5.10 template is located in the Custom>Templates folder of the ART 5.10 Author DevKit installation package.

7. Your custom template is now available and listed in the Manage Local Templates window. Within the Manage Local Templates window, click the Close button.

Step 4: Remove the Default HP ART Template from Your Installation Folder

When installing ART 5.10, the HP ART 5.10 template is automatically installed as part of the overall installation process. If you are not using the new HP ART 5.10 template, you need to remove the file from your installation folder.

1. Navigate to the HP Adoption Readiness Tool installation folder. The default installation location is shown below:

Cor	Computer ► PC COE (C:) ► Program Files (x86) ► HP Adoption Readiness Tool ►							
Include in library 🔻 Share with 💌 Burn New folder								
	Name	*		Date modified	Туре	Size		
	퉬 Client			7/10/2013 10:14 PM	File folder			
s	漫 jinitcfg.EXE			3/15/2013 12:28 PM	Application	1,749 KB		
	📋 sysinfotxt			7/10/2013 10:14 PM	Text Document	0 KB		
ces								

2. Navigate to the Client>appdata>Templates folder.

Computer → PC COE (C:) → Program Files (x86) → H	HP Adoption Readiness	Tool ► Client ► app	odata 🕨 Templates				
Include in library Share with Burn New folder							
Name	Date modified	Туре	Size				
🚯 ART5_HP ART Template_1-0.udt	7/29/2013 1:03 AM	HP ART Template	6,646 KB				

3. Delete the ART5_HP ART Template_1-0.udt file.

NOTE: There is no risk removing this file from the installation folder. A backup of the default ART 5.10 template is located in the Custom>Templates folder of the ART 5.10 Author DevKit installation package.

Step 5: Update the Audio Option in the Upgraded 5.10 Template

The Audio Control bar is enabled in the upgraded template. In most cases, you will want to turn this off so it only displays if you are using audio. To turn this setting off, follow the steps below:

- 1. Launch the ART Editor.
- 2. Select File>Open>Template.
- 3. Navigate to Publications>Default Publications Settings>Course>Course User Interface Settings>General section.
- 4. Select the Hide audio bar when audio is not present checkbox.

General					
Enable Transitions					
Reuse existing window					
✓ Hide audio bar when audio is not present					
Only display one popup at a time					
✓ Allow user to give up and fail assessment simulations					
Base progress on current location					
Base progress on percentage done					
Allow Image Zooming:					
Disabled By Default 👻					
Screen-					

5. Save and close the template.

Step 6: Locate the Test Course to Support Upgrade Preparation and Testing

For testing purposes, it is recommended that you locate a single module or small course to use for template and skin update tests prior to upgrading all your courses. Since many of the changes require publishing to review, it is easier to work with a small amount of content first.

- 1. Create a Temp Publish folder outside of your project source file.
- 2. Open your small test course and publish the course to the Temp Publish folder.
- 3. Review your published course and determine if additional updates to the template and skin are needed.

NOTE: There are a few documented skin variances when using a converted 4.40 template and skin. Instructions to update these are included below in Step 8: Update the Skin to Support Conversion Variances.

Based on your 4.40 template and skin customizations, document any additional updates needed to the 5.10 template and skin.

If you documented your 4.40 template and/or skin customizations when you implemented ART, start with that list. However, there might be additional updates required due to the

conversion. Below is a list of common customizations. It not an inclusive list but includes some of the common customizations by customers that may need to be adjusted.

Common simulation updates:

- Logo
- Course header text
- Assessment settings
- Document header
- Document footer
- Text styles

Common simulation updates:

• Review the simulation skin. To make template changes to the simulations, use the Default Simulation Skin.

Step 7: Create New Skin

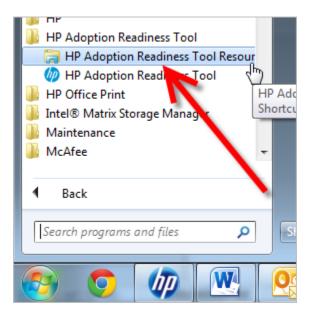
Before you make any updates to the skin, you should create a custom skin. Creating a custom skin allows you to easily share skin customizations with others in your organization.

- 1. Open your template.
- 2. Navigate to Publications>Default Publications Settings>Course>Course User Interface Settings and note the selected skin. If you are using the old ART 4.40 HP ART skin, select a different skin from the list.

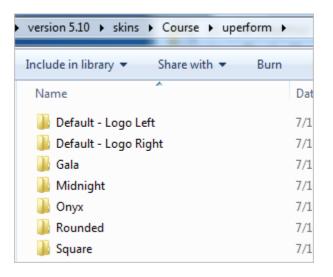
-C	ourse F	Publication Settings	
	Cou	urse User Interface Settings 🔹	
	Skir	ins	
		Square	
		Preview:	

3. Save and close your template.

4. Using the Windows Start menu, navigate to the HP Adoption Readiness Tool Resources.

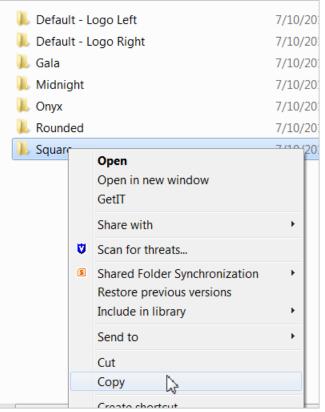


5. Navigate to the skins>Course>uperform folder.



6. Locate the skin type that you want to customize. In this example, the out-of-the-box Square skin is selected.

7. Right-click the skin folder and select Copy.



- 8. Navigate to the skins>Course>Custom folder and paste the skin folder.
- 9. Give the skin folder a unique name.



- 10.Open your template.
- 11. Navigate to Publications>Default Publications Settings>Course>Course User Interface Settings and select your new custom skin from the drop-down menu.

Course	Publication Settings		
Cour	se User Interface Settings 🔹		
Skin	S		
	Square	-	
	Default - Logo Left Default - Logo Right Gala Midnight Onyx Rounded Square		
	Custom-Square HPART-Rounded	L>	

Your skin has been added. You are ready to perform your updates.

Step 8: Update the Skin to Support Conversion Variances

The following describes skin variances that might occur when converting a 4.40 template and skin. Review the list below and make the desired adjustments. You should periodically save .css file changes and test the changes by republishing and previewing your test course.

• Adjust the simulation launch button size.

By default, the size of the Show Me and Try Me buttons will adjust in size depending on how much text is placed in the content block. The HP standard is to have all the buttons remain the same size on all pages.

Example:	Simulation	Launch	Buttons - V	/ariable	
					_

Introduction to HP Service Manager 9.30	ALT CALLS (Loss) (LIS ALT CALLS) (LIS ALT C
Modify Columns	Variable Show Mel Try Mol
Progress 14%	+ find Next +

Example: Simulation Launch Buttons - Fixed

Chart by field court 3 Chart by field court 3 Mass Epidem Base Dawn Court Courts Stot Refract Refract Stot Refract Stot	Fixed Show Mel Try Mel	

Example: Simulation Launch Buttons – Fixed

Introduction to HP Service Manage	tions ≥ linksy © Developing ≥ for a	ACME Networking
Modify Columns	You can customize the List of Records pane by showing and hiding specific columns. This feature allows you to focus on key information that is relevant to your organization as you view records. Click Show Me! to learn how to Modify Columns . Then, click Try Me! to practice the task on your own. Show Me! Try Me!	
Progress 65%		← Back Next →

To adjust the size if the navigation buttons to the HP ART standard, follow the steps in <u>Appendix A</u> in this document.

• Remove the simulation and assessment page borders.

By default, the simulation and assessment pages include a border and additional shading. To remove the borders and shading, you must update your course skin. Example: Course page with borders and shading

age 1 of 1: Register an Inter	action
Register an Intei	raction
Knowledge Management	
Problem Management	Each time a user contacts the service desk, as a service desk
Request Management	agent, you use Service Manager to register an interaction record.
Service Catalog	Vou record the user name, the name of the component that the
Service Desk	You record the user name, the name of the component that the user is calling about, and a description of the service request.
Approval Inbox	user is calling about, and a description of the service request.
Interaction Queue	Click Show Me! to learn how to Register an Interaction. Then,
Probable Cause	click Try Me! to practice the task on your own.
Register New Interaction	clock my mente precise are table on your own.
Search Interaction Records Search Knowledge Base	Show Mel
Service Level Management	
System Administration	Try Me!
Tailoring	Try wei
Miscellaneous	

Example: Course page without borders

Service Desk Page 1 of 1: Apply Interact	ion Templates	s ACM
Apply Interac	tion Ter	nplates
I Close Interaction 교 Escalate	Apply Template More	An interaction template is a set of pre-defined interaction fields which your system administrator configures for common interactions.
nteraction ID SD10398 Handle Time 00:01:11	Category *	Interaction templates help speed up and streamline the creation of interactions.
	Subarea *	Click Show Me! to learn how to Apply Interaction Templates . Then, click Try Me! to practice the task on your own.
Location	Urgency *	Show Me!
Notify By * E-mail	Folder	Try Mel
	s 💽	

Example: Assessment page with borders and shading

ge 1 of 1: Question 1	ACME
Service Desk is an application module that allows service desk analysts to document rack all customer issues that they receive.	and
 False Continue 	

Example: Assessment page without borders and shading

Service Desk Page 1 of 1: Question 1	ACME Networking
Service Desk is an application module that allows service desk analysts to documen all customer issues that they receive.	t and track
O True	
○ False	
Continue	

To change the border and shading, follow the steps in <u>Appendix B</u> in this document.

• Change the course header to a solid color.

In the Square and Rounded skins, the top banner on the course pages has a transparent opacity to the color. It can be changed to a solid color if desired.

Example: Course page without solid banner



Example: Course page with solid banner



To change to a solid border and shading, follow the steps in <u>Appendix C</u> in this document.

• Adjust the size of the Back button to match the Next button.

When you upgrade your custom 4.40 template to ART 5.10, the Back navigation button does not pick up the default skin changes. This results in the Back button having slightly smaller font than the Next button. Follow the steps below to modify the skin to make the text on the Back and Next button equal in size.

← ^{Back} Next →

Once the course is published, the text is the same size.



To modify the skin to make the text on the Back and Next button equal in size, follow the steps in <u>Appendix D</u> in this document.

• Update the Course Menu icons.

When you upgrade your ART 4.40 template to ART 5.10, you can add the ART 5.10 menu icons to your custom skin.

Example: Menu before adding 5.10 menu icons

Course Menu	Expand All	Collapse All	×
Log in to the Service Manager We Navigate the User Interface MySM	eb Client		^

Example: Menu after adding 5.10 Menu icons

Course Menu	Expand All	Collapse All	×
Log in to the Service Manager Navigate the User Interface MySM	Web Client		^

To update the skin to include the 5.10 menu icons, follow the steps in <u>Appendix E</u> in this document.

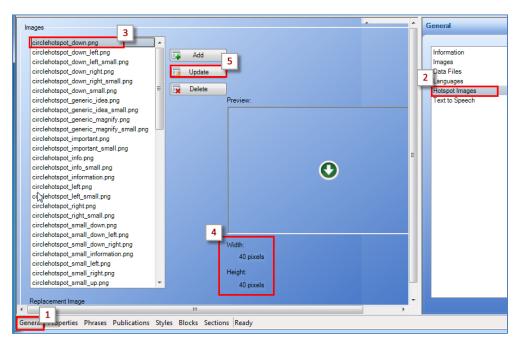
Step 9: Update the Template to Adjust Course and Simulation Launch Pages

When the ART 4.40 template is upgraded to ART 5.10, the text on the course and simulation launch pages defaults to blue text. Depending on your branding colors, you may wish to modify this color to match your environment.

To update the template to adjust course and simulation launch pages, follow the steps in <u>Appendix F</u> in this document.

Step 10: Update the Template to Change Hotspot Images

To update the hotspot icons in your course, you can replace the icons in the template with your desired color. A variety of icons are provided in the HP ART 4.40 to ART 5.10 Conversion Kit. If you update the hotspot image with another image of the same size and name, your courses will automatically pick up the new hotspot images as soon as the course is opened with the updated template.



- 1. In your template, select the General tab.
- 2. Select Hotspot Images.
- 3. Select the first hotspot image from the list.
- 4. Note the image width and height to ensure the same size image is replaced.
- 5. Click the Update button.
- 6. Navigate to the matching hotspot image in your HP ART 4.40 to 5.10 Conversion Kit.

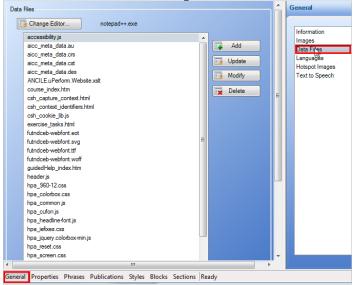


- 7. Click Open to replace the image.
- 8. Use the Add button to add additional hotspot images.

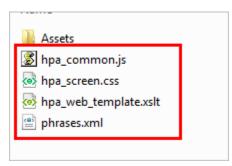
Step 11: Update the Template to Support the ART 5.10 Website Structure

If you have just upgraded your customized ART 4.40 template and would like to take advantage of the new ART 5.1 website structure, make the following template changes:

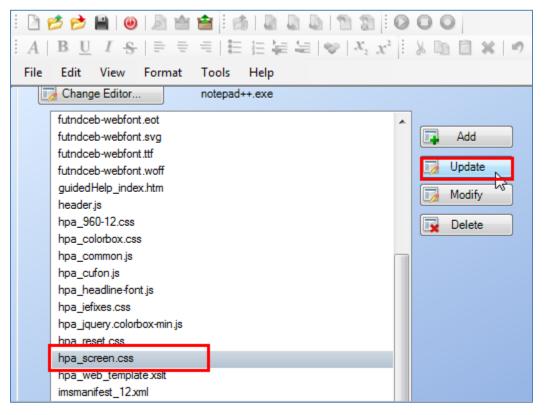
- 1. Open the template.
- 2. Under the General tab, navigate to the Data Files item.



3. You need to update the following files in your template:



To update each file, select the file in the template, click the Update button, and navigate to the matching file in your HP ART 5.10 Conversion Kit.



4. Next, you need to add the following image assets to your template to support the new structure:



- hpa_logo_bp_png This is the logo that is placed in the upper left of the website. To use your company logo, rename your logo to the exact same file name before adding to the template. The logo size should be 220x74 pixels.
- hpa_tagline-bg This is the HP Adoption Readiness Tool (ART) watermark image.
 Do not alter this image prior to adding to the website.

To add these assets to your template:

- a. From the General tab, navigate to the Data Files section.
- b. For each of the two required assets:
 - i. Click the Add button.
- General X Images ancile.gif arrow.png Information Add blank.gif Images bookmark.gif Up Data Files branch_icon.gif Languages Delete completion.gif × Hotspot Images completion.png Text to Speech Preview done.png done_icon.png hotspot_stamp.png hpa breadcrumb-divider.png hpa_bullet.gif hpa_button_back.png hpa_button_forward.png hpa_button-bg.gif hpa_button-launch-course.gif hpa_button-launch-module.gif hpa_button-read-more.gif hpa_controls.png hpa_footer-bg.gif hpa_hdr-divider.png hpa_hdr-graphical-bg.jpg Width hpa_loading.gif 14 nixe hpa_logo.png Heiaht hpa logo-bg.png hpa_page-bg.gif 14 nixe 111 General Properties Phrases Publications Styles Blocks Sections Ready
- ii. Navigate to the matching asset in your conversion kit.

c. Save the template.

Your template is now ready to create the HP ART 5.10 website. Instructions on how to create the new HP ART 5.10 website are included in Step 13.

Step 12: Update the ART Tour

In ART 5.10, the ART Tour is updated to match the new look and feel of the ART 5.10 content and is a stand-alone module. To view the new ART Tour, see the Before You Begin section in this guide for instructions on viewing a new sample course on the <u>HP ART HP Software Education Services</u> webpage.

If you used the ART Tour in 4.40 and would like to include the new ART Tour in your courses, follow the steps below:

- 5. Navigate to your source folder in your ART 5.10 project folder.
- 6. Delete the art_tour.udc recording file from the recordings folder in 01_Introduction.
- 7. Copy the art5_00_art_tour folder from the HP ART 4.40 to 5.10 Conversion to your source folder with the other module folders.
 - d. Open the art5_00_art_tour.ulc file.
 - e. Select File>Properties.
 - f. Update the PORTFOLIO and Product fields to match your ART product.
 - g. Save and close the file.
- 8. Open the Introduction (.ulc) course file.
 - h. A confirmation message that the course was upgraded displays. Click OK.

HP Adoption Readiness Tool™ 📃	٢
This file has been upgraded successfully.	
ОК	

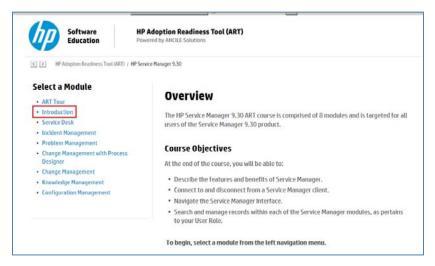
- i. Delete the ART Tour course page.
- j. Select Manage>Resources.
- k. Remove the ART Tour resource.
- I. Save and close the file.

Now, when you create your ART 5.10 website, the ART Tour module will automatically display within the Select a Module section, with the other modules in your course.

Step 13: Update the Introduction Recording (.udc) File Properties

The initial launch page of the ART 4.40 website was controlled using the Property fields of the Introduction course module. For this reason, the Module property field was left blank within the Introduction course (.ulc) file, as well as all recording (.udc) files for the module.

The ART 5.10 website has new product and course launch pages controlled within the website (.uws) file. The Introduction module has been moved to the menu navigation of the website page, at the same level as all other modules in the course.



To deploy your content using the HP ART 5.10 website, you need to add the module name to the Property window of each recording file within the Introduction module.

Perform the following tasks for each recording within the Introduction module:

- 1. Open the recording (.udc) file.
- 2. You see a confirmation message that the file was upgraded. Click OK.
- 3. Select File>Properties.
- 4. Select the Properties option on the left.
- 5. Type Introduction in the Module field.

Properties PORTFOLIO Strategy • Text to Speech Product Executive Scorecard • BeginHere • Keywords • Comments • Words • Build_Num • DescriptionBuilet1 • DescriptionBuilet2 • DescriptionBuilet3 • DescriptionBuilet4 • # Module introduction •	General		Name	Value		1
Product Executive Scorecard BeginHere Keywords Comments Owner Keywords Build_Num Description DescriptionBuilet1 DescriptionBuilet2 DescriptionBuilet3 DescriptionBuilet4	Properties		PORTFOLIO	Strategy	-	
Keywords			Product	Executive Scorecard	-	
Comments Image: Comments Owner Image: Comments Keywords Image: Comments Build_Num Image: Comments Description Image: Comments			BeginHere			
Comments Owner Keywords Buld_Num Description DeStriptionBullet1 DescriptionBullet2 DescriptionBullet3 DescriptionBullet4 DescriptionBullet4 Description2ndParagraph			Keywords			١.
Keywords Build_Num Description DescriptionBuilet1 DescriptionBuilet2 DescriptionBuilet3 DescriptionBuilet4 Description2ndParagraph			Comments			1
Build_Num Description DescriptionBuilet 1 DescriptionBuilet 2 DescriptionBuilet 3 DescriptionBuilet 4 DescriptionBuilet 4 Description2ndParagraph			Owner			
Description DescriptionBullet1 DescriptionBullet2 DescriptionBullet3 DescriptionBullet4 Description2ndParagraph			Keywords			
DescriptionBullet1 DescriptionBullet2 DescriptionBullet3 DescriptionBullet4 Description2ndParagraph			Build_Num			1
DescriptionBullet2 DescriptionBullet3 DescriptionBullet4 Description2ndParagraph			Description			
Description Bullet 3 Description Bullet 4 Description 2nd Paragraph			Description Bullet 1			1
DescriptionBullet4 Description2ndParagraph			Description2ullet2			
Description2ndParagraph			Description Bullet 3			1
			DescriptionBullet4			
Ø Module Introduction			Description2ndParagraph			
		1	Module	Introduction		•

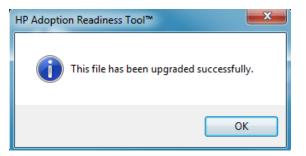
NOTE: The PORTFOLIO and Product fields should already be filled in. Do not modify these fields.

- 6. Save and close the file.
- 7. Repeat process for all recording (.udc) files within the Introduction module.

Step 14: Upgrade All Courses

Once you have completed and reviewed your skin and template changes with your test course, you are ready to update your remaining courses. Follow the steps below for each course (.ulc) file in your ART 5.10 project source folder:

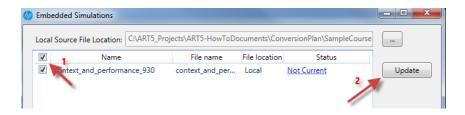
- 1. Open the course (.ulc) file.
- 2. A confirmation message that the course was upgraded displays. Click the OK button.



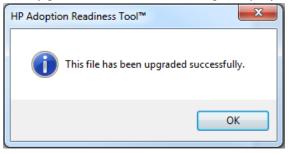
- 3. Update embedding recordings:
 - a. Navigate to Manage>Embedded Simulations.
 - b. All embedded recordings display as Not Found. Point the Local Source File Location: field to the Recordings folder of the selected module.

())	Emb	edded Simulations			_		
	Loca	I Source File Location:	C:\ART5_Proje	ects\ART5-HowToD	ocuments\Conv	versionPlan\SampleCou	ırse 🛄
		Name		File name	File location	Status	
		context_and_performa	ance_930			Not Found	Update

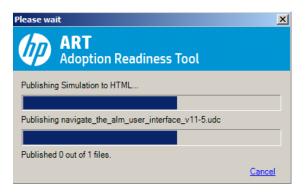
c. All simulations now display as Not Current. Click the checkbox to select all recordings and click the Update button.



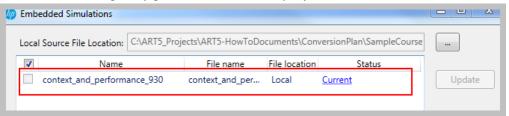
d. The upgrade confirmation message displays. Click OK.



e. ART automatically publishes and links the recording.



f. As each recording is upgraded, its status displays as Current.



- g. When the process ends for all embedded simulations, click the Ok button to exit the window.
- 4. If you would like to take advantage of the new ART 5.1 website structure and performed the tasks in Step 11, update the course (.ulc) property fields as described below:
 - a. Navigate to File>Properties.
 - b. Select the Properties option on the left.
 - c. Update the Property field values to match the table below or use the ART5-Properties document in the HP ART 4.40 to 5.10 Content Conversion Kit to copy/paste the text.

Ensure that text included in brackets, <text>, and shaded is updated, generally with the product name.

NOTE: Use only one description from the table below. Select the description that best fits the module. The wording is slightly different based on the module name and if there are recordings in the module.

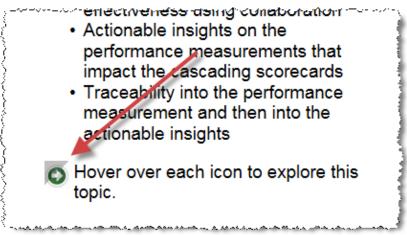
Module Property	Information populated in course (.ulc)
	properties
PORTFOLIO	Do not modify. Leave current value.
Product	Do not modify. Leave current value.
Build_Num	The build date (yyyy.mm) that course is being
	upgraded.
Description	In this module, you learn how to navigate HP
(for ART Tour)	Adoption Readiness Tool (ART) courses. Click the
	Launch Module button below to begin.
Select the description	below that best fits your module.
Description	This module provides an introduction to <name of<="" td=""></name>
(for Introduction	product>. Click the Launch Module button below to
module)	view the eLearning course module, or quickly master
	a specific task by launching a simulation or job aid.
Description	This module provides an introduction to <name of<="" td=""></name>
(for Introduction with no	product>. Click the Launch Module button below to
recordings)	view the eLearning course module.
Description	In this module, you learn about <mark><name module="" of="">.</name></mark>
(if module name is a	Click the Launch Module button below to view the
noun)	eLearning course module, or quickly master a
	specific task by launching a simulation or job aid.
Description	In this module, you learn about <mark><name module="" of="">.</name></mark>
(noun, and no	Click the Launch Module button below to begin.
recordings)	
Description	In this module, you learn how to <name of<="" td=""></name>
(If module name is a	module>. Click the Launch Module button below to
verb)	view the eLearning course module, or quickly master
	a specific task by launching a simulation or job aid.
Description	In this module, you learn how to <name of<="" td=""></name>
(verb, and no	module>. Click the Launch Module button below to
recordings)	begin.
Module	<name module="" of=""></name>
	All files in a module (both .udc and .ulc) must have
	the exact same module name. The Introduction
	module should have "Introduction" as the module
	name.

IMPORTANT: All fields not listed in the table below should be blank.

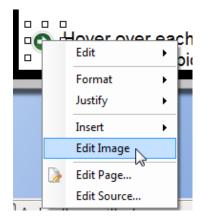
5. Publish the course and review output.

6. Update the hotspot image zoom option (optional).

Images placed within the content area of the stencil are not controlled within the template. For this reason, you should review and update all images within the content pane, if desired. In some cases, the Zoom button is enabled in published mode on images placed within the Content pane.



a. To remove the zoom icon, right-click on the image and select Edit Image.



b. Within the Edit Image window, select the Use template zoom options checkbox to remove the zoom.

dit Ima	ige		1000	-				
Locat	ion:							
l/vers	ion 5.10/de	ocuments/	5A8C6	BCC_88	856/image	es/x000	0084.png	
Capti	on:							
image	s\x000008	4.png]
Layou	ut:		1					_
Left			/				-	
🔳 Lo	ocalized			_				
V U	se templat	e zoom op	otions					
L	Enable :	zoom						
					Insert		Cance	el

7. Repeat this procedure for all course (.ulc) files in your project.

Step 15: Create Your HP ART 5.10 Website

To deploy your content using the ART 5.10 website, the last step is to create the website. Due to the extensive changes in the website structure, you should create a new website (.uws) file, rather than attempt to edit the ART 4.40 website file. To use the HP ART 5.10 website structure, be sure that you completed the necessary tasks in Step 11: Update the Template to Support the ART 5.10 Website Structure.

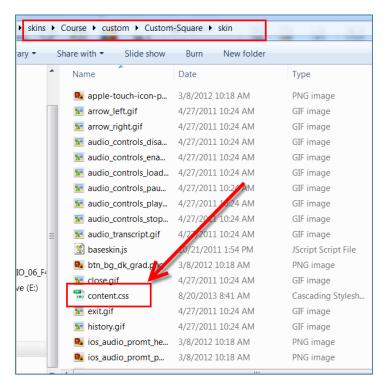
Below are the high-level steps to create a website. Refer to the Creating the HP ART 5.10 Website guide for detailed information on this process.

- 1. Prepare your ART files in the proper hierarchy.
- 2. Create a new website .uws file.
- 3. Import the source content files.
- 4. Organize the website.
- 5. Create the launch pages.
- 6. Organize the website with the new launch pages
- 7. Batch publish the source files.
- 8. Publish the website.

Appendix A – Adjust the Simulation Button Size

To change to a fixed simulation launch button size, perform the steps below. This example uses a Custom Square skin.

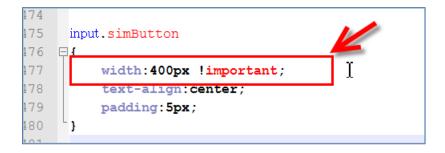
- 1. Using the Windows Start Menu, navigate to the HP Adoption Readiness Tool Resources.
- 2. Navigate to the skins>Course>custom>Custom-Square>skin folder.
- 3. Open the content.css file with an editor such as Notepad++.



4. Under the Assessment section, locate the div.choice section and add the following line: width:400px;



5. Under the Assessment section, locate the input.simButton section and change the line width:400px; to: width:400px !important;



Appendix B – Remove Simulation and Assessment Page Borders

To remove the simulation and assessment page borders, perform the steps below. This example uses a Custom Square skin.

- 1. Using the Windows Start Menu, navigate to the HP Adoption Readiness Tool Resources.
- 2. Navigate to the skins>Course>custom>Custom-Square>skin folder. The existing code may vary slightly based on the customer skin source.
- 3. Open the content.css file with an editor such as Notepad++.
- 4. Under the Content section, add the following lines between div#container and table#pageContent:

```
form#contentForm
{
    border: none;
}
div#directions
{
    border: none;
}
```

The Content section should now appear as follows:

/iii) o	onten	it.css - N	lotepa	d				
File	Edit	Format	View	Help				
*/	(con	tent,	asse	ssment,	assessme	nt_summary	and	branch)
/*								
Con	tent							
*/ div {}	#wra	pper						
div for	#con m#co	taine ntenti	r Form					
bor	der:	none	;					
div	#dir	ectio	ns					
bor }	der :	none	;					
tab {}	le#p	ageCo	ntent					

- 5. Under the Assessment section, edit the details for the following lines:
 - div#directions
 - div.choice

div#lo { }	color:#999;
div#d	irections
ε }	border:1px solid #ccc; background:#f0f0f0;
div.c { } /* c div.c	clear:both;
{	<pre>border:1px solid #999; margin:0 0 2px 0; padding:5px; height:1%; background:url(/content/images/choicebg.png) repeat-x #d5d5d5;</pre>

After:



- 6. Under the Assessment section, edit the details for the following lines:
 - div.choice input[type=button]
 - div.choice input[type=button]:hover, div.choice input[type=button]:focus

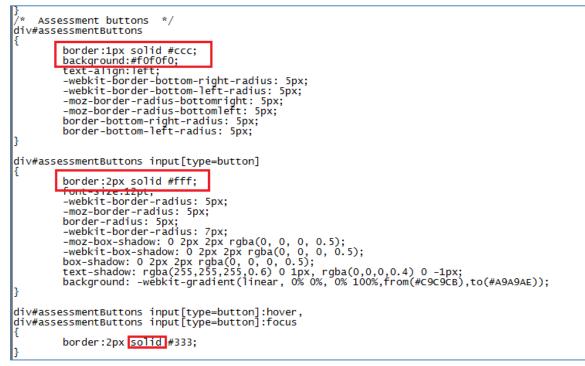
ofore:
iv.choice input[type=button]
border:2px solid #fff;
padding.opx, font-size:12pt;
width:100%;
-webkit-border-radius: 5px; -moz-border-radius: 5px;
border-radius: 5px;
-webkit-border-radius: 7px; -moz-box-shadow: 0 2px 2px rgba(0, 0, 0, 0.5);
-webkit-box-shadow: 0 2px 2px rgba(0, 0, 0, 0.5); box-shadow: 0 2px 2px rgba(0, 0, 0, 0.5);
text-shadow: rgba(255,255,255,0.6) 0 1px, rgba(0,0,0,0.4) 0 -1px;
background: -webkit-gradient(linear, 0% 0%, 0% 100%,from(#C9C9CB),to(#A9A9AE));
iv.choice input[type=button]:hover, iv.choice input[type=button]:focus
border:2px solid #333;

After:

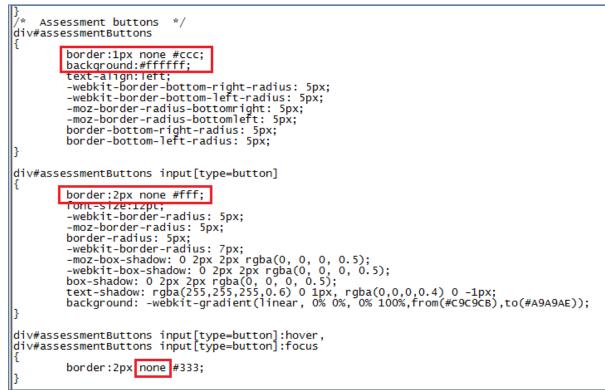
div.choice input[type=button]
border:2px none #fff;
padding:opx; font-size:12pt;
width:100%; -webkit-border-radius: 5px;
-moz-border-radius: 5px; border-radius: 5px;
-webkit-border-radius: 7px; -moz-box-shadow: 0 2px 2px rgba(0, 0, 0, 0.5);
-webkit-box-shadow: 0 2px 2px rgba(0, 0, 0, 0.5);
box-shadow: 0 2px 2px rgba(0, 0, 0, 0, 5); text-shadow: rgba(255,255,255,0.6) 0 1px, rgba(0,0,0,0.4) 0 -1px;
<pre>background: -webkit-gradient(linear, 0% 0%, 0% 100%, from(#C9C9CB), to(#A9A9AE)); }</pre>
div.choice input[type=button]:hover,
div.choice input[type=button]:focus
border:2px none #333;
1

- 7. Under the Assessment buttons section, edit the details for the following lines:
 - div#assessmentButtons
 - div#assessmentButtons input[type=button]
 - div#assessmentButtons input[type=button]:hover, div#assessmentButtons input[type=button]:focus

Before:







- 8. Save the Content.css file.
- 9. Republish your course. The borders and shading should now no longer be displayed for courses using the custom course skin.

Appendix C – Change the Course Header to a Solid Color

To change to the course banner to a solid color, perform the steps below. This example uses a Custom Square skin.

- 1. Navigate to the skins>Course>custom>Custom-Square>skin folder. The existing code may vary slightly based on the customer skin source.
- 2. Open the skin.css file with an editor such as Notepad++.
- 3. Change the opacity for div#header to 100.



Appendix D – Adjust the Size of the Back Button to Match the Next Button

To adjust the size of the Back button, perform the steps below. This example uses a Custom Square skin.

- 1. Navigate to the skins>Course>custom>Custom-Square>skin folder.
- 2. Open the skin.css file with an editor such as Notepad++.
- 3. Search for navBtnLabel a:link.
- 4. Add the following lines shown in the box directly below div.navBtnLabel a:active. Ensure each line ends with a comma except for the last line.

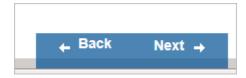


5. Next, search for div.navBtnLabel a:hover, add a comma to the end of that line, and then add the line as shown below.

```
1056 🕀 🗧
1057
           font-size:13px;
1058
           font-weight:bold;
1059
      L }
1060
1061
       div.navBtnLabel a:hover
1062
      div.navBckBtnLabel a:hover
1063 🗗 🕻
1064
           font-size:13px;
1065
           font-weight:bold;
1066
           color:#fff;
1067
           text-decoration:none;
      L }
1068
1069
1070
       div.auxBtnLabel a:link,
                                                    Ĩ
1071
       div.auxBtnLabel a:visited,
1072
      div.auxBtnLabel a:active
1073 📮 🗧
1074
           font-size:13px;
1075
           font-weight:bold;
1076
       }
1077
1078
      div.auxBtnLabel a:hover
1079 📮 🕻
1080
           font-size:13px;
1081
           font-weight:bold;
```

6. Save and close the skin.css file.

Once the course is published, both buttons display the same.



Appendix E – Update the Course Menu Icons

To update the course menu icons, perform the steps below. This example uses a Custom Square skin.

- 1. Copy the menu_assessment.gif image from the HP ART 4.40 to ART 5.10 Conversion Kit.
- 2. Navigate to the skins>Course>custom>Custom-Square>skin folder and paste the image into this folder. The image should go in the same folder that your skin.css file resides.

	🔊 exit.gif	4/27/2011 10:24 AM	GIF Image	1 KB
🎉 version 5.10	斗 history.gif	4/27/2011 10:24 AM	GIF Image	1 KB
	斗 ios_audio_promt_hea	3/8/2012 10:18 AM	PNG Image	1 KB
	斗 ios_audio_promt_poi	3/8/2012 10:18 AM	PNG Image	1 KB
	斗 logo.png	3/8/2012 10:18 AM	PNG Image	5 KB
	🔊 menu.gif	4/27/2011 10:24 AM	GIF Image	1 KB
	🔊 menu_assessment.gif	7/3/2013 12:09 PM	GIF Image	1 KB
	🔊 open.gif	4/27/2011 10:24 AM	GIF Image	1 KB
	PIE.htc	1/30/2012 12:13 PM	HTC File	31 KB
	📰 skin.css	8/28/2013 10:58 PM	Cascading Style Sh	25 KB
	- CA			

- 3. Open the skin.css file with an editor such as Notepad++.
- 4. Edit the skin.css file by locating the div#menuAssessmentImage section and modify the location as shown in the image below.

```
Before:
```

560	div#menuAssessmentImage
561	{
562	width:16px;
563	<pre>min-height:20px;</pre>
564	border:0;
565	display: inline-block;
566	zoom: 1;
567	*display: inline;
568	<pre>background:url("/assets/img/menu_assessment.gif") no-repeat;</pre>
569	}
570	
571	div#assessmentPassedImage
572	{
573	width:16px;
574	<pre>min-height:20px;</pre>
575	border:0;
576	display: inline-block;
577	zoom: 1;
578	*display: inline;
579	<pre>background:url("/assets/img/menu_assessment_passed.gif") no-repeat;</pre>
580	}
C 0 1	

After:

560	div#menuAssessmentImage
561	{
562	width:16px;
563	<pre>min-height:20px;</pre>
564	border:0;
565	display: inline-block;
566	zoom: 1;
567	*display: inline;
568	<pre>background:url("menu_assessment.gif") no-repeat;</pre>
569	}
570	
571	div#assessmentPassedImage
572	{
573	width:16px;
574	<pre>min-height:20px;</pre>
575	border:0;
576	display: inline-block;
577	zoom: 1;
578	*display: inline;
579	<pre>background:url("/assets/img/menu_assessment_passed.gif") no-repeat;</pre>
580	}
E 0.1	

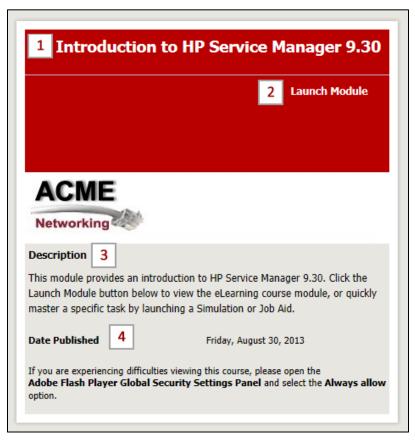
5. Save and close the skin.css.

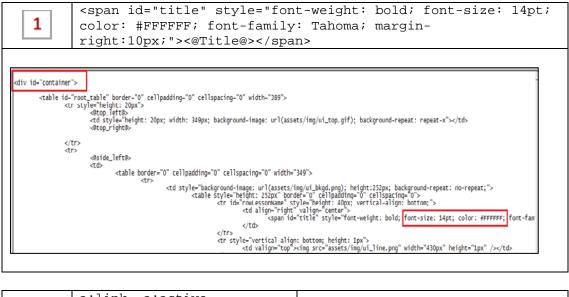
Appendix F – Update the Template to Adjust the Course and Simulation Launch Pages

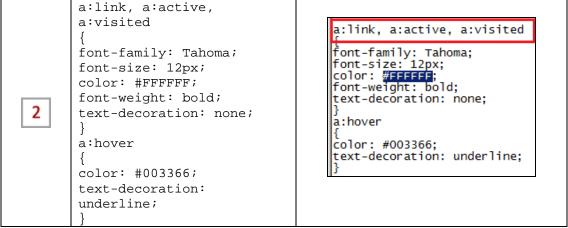
To update the course menu icons, perform the steps below. This example uses a Custom Square skin.

- 1. To modify the text in the Course launch window:
 - a. Open your template.
 - b. Navigate to General>Data Files.
 - c. Select the course_index.htm file and select the Modify button.
 - d. Using the illustration and table below, locate the area within the launch window that you would like to modify. You should only modify the identified items below unless you are an advanced ART user. When finished, save and close the <code>course_index.htm</code> file.

The data files use hexadecimal strings to specify color in HTML files. For example, the hex value for white is #FFFFFF and for black is #000000.





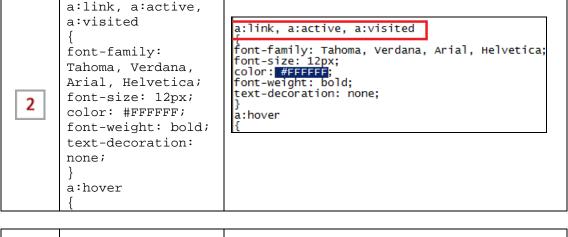


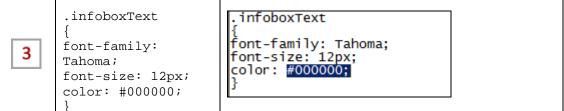
<pre>.infoboxText { font-family: Tahoma; font-size: 12px; color: #000000; }</pre>	.infoboxText { font-family: Tahoma; font-size: 12px; color: <mark>#000000</mark> ; }
---	---

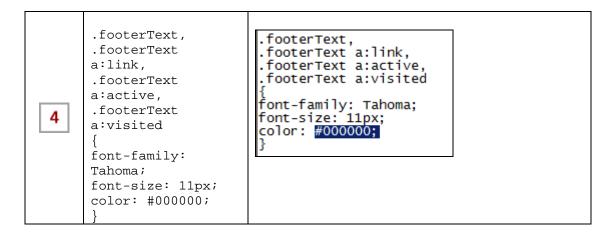
- 2. To modify the text in the Simulation launch window:
 - a. Navigate to General>Data Files.
 - b. Locate the simulation_index.htm file and select the Modify button.
 - c. Using the illustration and table below, locate the area within the launch window that you would like to modify. You should only modify the identified items below unless you are an advanced ART user. When finished, save and close the simulation_index.htm file.
 - d. The data files use hexadecimal strings to specify color in HTML files. For example, the hex value for white is #FFFFFF and for black is #000000.

1 Log in to the Service Manager Web Client	
	2 Launch Show Me Launch Test Me
ACME	
Networking	
Description 2 Log in to the Service Manager W	'eb Client
Date Published	Friday, August 30, 2013
If you are experiencing difficulties viewing this simulation, please open the Adobe Flash Player Global Security Settings Panel and select the Always allow option.	









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Creating the HP ART 5.10 Website



Quick Reference Guide

Rev. A

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Creating the HP ART 5.10 Website

Quick Reference Guide

Revision A

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Printed in the USA

Creating the HP ART 5.10 Website

Quick Reference Guide August 2013

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Introduction

The **HP Adoption Readiness Tool (HP ART)** is an innovative authoring tool that allows consultants and clients to create customized training, documentation and support content, whether starting with HP prebuilt content or creating new material. As a single source, multiple output, object recognition technology, HP ART dramatically reduces content development time and improves software adoption.

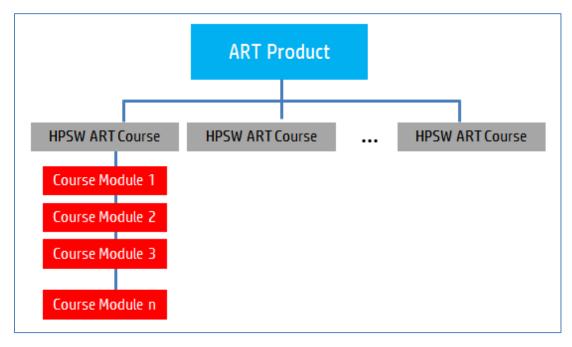
This guide contains high-level step-by-step instructions to create the HP ART 5.10 website. This guide is designed as a supplemental support document only and is not intended to be a replacement for training.

For additional information on ART and ART Training and Services, contact your HPSW Sales Representative today or contact <u>hpsoftware.art@hp.com</u> for further information.

This document is updated based on consumer feedback. Please check the Software <u>Support</u> <u>Online (SSO)</u> HP Software Product Manuals page to ensure you have the current version.

HP ART 5.10 Website Structure

The HP ART 5.10 website is organized into three levels, each represented by a separate web page.



ART Product Launch Page

Software Education	HP Adoption Readiness Tool (ART) Powered by ANCILE Solutions							
HP Adoption Readiness Tool (HP A	RT)							
Select a Course Cloud Service Automation 3.1 	Overview							
	HP Adoption Readiness Tool (ART) is a learning and performance support solution accessible anytime, anywhere to help ensure your effective use of the software.							
	Prerequisites							
	High speed internet connection							
	Web Browser (IE 7.0+; Mozilla Firefox 17+; Google Chrome 24; or Safari 5.0)							
	 Adobe Acrobat Reader 9.x, 10.x, or XI To begin, select a course from the left navigation. 							
	© Copyright 2013 HP Software Education. All Rights Reserved. Powered by Ancile.							

The top level of the ART website is the ART product. The ART product web page introduces you to ART. This page includes a short introduction to ART, as well as the prerequisites required to view ART content. You can access each HP Software ART course included in the website from the left navigation menu of the ART product launch page under the Select a Course heading.

Important: When referring to the ART website, do not confuse the term "course" with the (.ulc) ART Developer Kit source file. The courses listed on the ART product launch page represent HP Software ART content, for example, the Cloud Service Automation 3.1 ART course or the HP Service Manager 9.30 ART course.

Course Launch Page

HP Adoption Readiness Tool (HP ART) / Cloud Select a Module Introduction CSA Primer Service Design Essentials	Overview The Cloud Service Automation (CSA) 3.1 ART course is comprised of 9 modules and is
 CSA Operations Essentials Introduction to Operations Orchestration Introduction to Server Automation Introduction to uCMDB Introduction to SiteScope Introduction to Network Automation 	 targeted for all users of the CSA 3.1 product. Course Objectives At the end of the course, you will be able to: Describe CSA features, functionality, and workflow. Explain CSA roles, manage users, and deploy service designs. Create resource offerings and designs. View and manage subscriptions and service instances for consumer organizations.
	To begin, select a module from the left navigation.

The second level of the ART website is the course web page. The course web page introduces the selected HP Software ART course. In the example above, the Cloud Service Automation (CSA) 3.1 ART course launch page is displayed. The course launch page includes an overview of the HP Software ART course, including the learning objectives.

All HP Software ART courses consist of several modules. You can access the modules that are included in the selected course from the left navigation menu under the Select a Module heading.

Module Launch Page



HP Adoption Readiness Tool (ART) Powered by ANCILE Solutions

K IP Adoption Readiness Tool (HP ART) / Cloud Service Automation 3.1 / Introduction to Operations Orchestration

Introduction to Operations Orchestration

Overview

This module provides an introduction to Operations Orchestration. Click the Launch Module button below to view the eLearning course module, or quickly master a specific task by launching a Simulation or Job Aid.

Launch Module

Launch Simulation

- Log in and Navigate the OO Interface
- Monitor a Flow Run
- Run a Flow and Evaluate the Results
- Browse and Search the Flow Library
- View the Flow Run Results and Report

Launch Job Aid

- Log in and Navigate the OO Interface
- Monitor a Flow Run
- Run a Flow and Evaluate the Results
- Browse and Search the Flow Library
- View the Flow Run Results and Report

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The Module launch page provides access to the ART content. You can either launch the e-learning course module directly by clicking the Launch Module button or, to quickly master a specific task, by launching a simulation or job aid within the Launch Simulation or Launch Job Aid options.

Creating the ART 5.10 Website

When you purchase an HP Software ART course, the ART 5.10 website output files are included in the content package within the output folder.

To create your own ART website, or customize an existing website, you do the following:

- 1. Prepare the ART files.
- 2. Create the website (.us) file.
- 3. Insert the source content files.
- 4. Organize the website.
- 5. Create the ART product launch page.
- 6. Create the course launch page.
- 7. Organize the website with the new launch pages.
- 8. Batch publish source files.
- 9. Publish the website.

Step 1: Prepare the ART Files

Before creating the ART 5.10 website, it is important to organize the ART content into the following folder structure:

ART_Project

source

module1

(folder containing the course and recording source files for module 1)

module2

(folder containing the course and recording source files for module 2)

...

Below is a sample ART project folder for the HP Asset Manager 9.30 ART course:

ART5_AM9-3_2013_08
4 🌗 source
art5_01_introduction
art5_02_portfolio
art5_03_contract
🌗 art5_04_financial
art5_05_procurement
art5_06_software_asset

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For each module, the module folder contains all the course (.ulc) and recording (.udc) source files:

art5_01_introduction-to-asset-manager	7/2/2013 2:14 PM	HP ART Course	226,969 KB
art5_01_apply-simple-filters_am9-3.udc	7/2/2013 9:44 AM	HP ART Document	1,107 KB
art5_01_apply-simple-filters-windows_a	7/2/2013 1:52 PM	HP ART Document	3,935 KB
art5_01_course-tour_am9-3.udc	7/2/2013 1:38 PM	HP ART Document	6,326 KB
art5_01_create-a-favorite_am9-3.udc	7/2/2013 9:46 AM	HP ART Document	1,645 KB
art5_01_create-a-query_am9-3.udc	7/2/2013 9:47 AM	HP ART Document	1,859 KB
art5_01_create-a-query-windows_am9-3	7/2/2013 9:48 AM	HP ART Document	4,669 KB
art5_01_create-a-statistics-chart_am9-3.u	7/2/2013 9:48 AM	HP ART Document	682 KB
art5_01_create-a-statistics-chart-window	7/2/2013 9:49 AM	HP ART Document	1,480 KB
art5_01_export-lists_am9-3.udc	7/2/2013 9:50 AM	HP ART Document	1,111 KB
art5_01_export-lists-windows_am9-3.udc	7/2/2013 9:50 AM	HP ART Document	3,325 KB
art5_01_navigating-interface_am9-3.udc	7/2/2013 9:51 AM	HP ART Document	622 KB
art5_01_navigating-interface-windows_a	7/2/2013 9:52 AM	HP ART Document	2,570 KB
art5_01_web-client-login_am9-3.udc	7/2/2013 9:52 AM	HP ART Document	1,046 KB
art5_01_windows-client-login_am9-3.udc	7/2/2013 9:53 AM	HP ART Document	1,296 KB

Step 2: Create the Website (.uws) File

Select File>New from the ART editor window.

art5_assetmanager9-3_2013_08.uv							
File Edit View Insert For							
	New						
	Open						
	CI						

Within the New window, populate the following fields and click the OK button:

File name	Enter the name of the website (.uws) file.						
Туре	Select Website from the drop-down menu.						
Template	Select the desired template.						
Language	Select the desired language.						
Location	Specify the location to store the website (.uws) file.						

New	×
ART Adoption Readiness Tool	
File name:	Туре:
art5_assetmanager_2013_08	Website 👻
Template:	
ART5_HP ART Template_1-0.udt	
Language:	
English (United States) [en_US]	
Location:	
C:\ART5_Projects\ART5_AM9-3_2013_08\ 	Browse
	OK Cancel

The ART editor displays the new website file.

() art	5_assetmanag	er9-3_2013_	08.uws - HP Adoption Re	adiness Tool™ – Powered	by ANCILE Solution	ons™	aВ	
	File	Edit Viev	/ Insert	Format Tools Hel	p				
				1					
	A	<u>в</u> <u></u> <i>I I</i>	<u>s</u> ∣≡ ≡	1月日日月月	$ \otimes x_2 \ge \lambda \square$	🛛 🗶 🔊 ര	M 🕸 🗄 📴	6 Q	QQDDD7DBB
	Links	s:							Pages 💌 🗙
		Title		Туре	PORTFOLIO	Product	Module		art5 assetmanager9-3 2013 08
									alto_assetinanagero-5_2015_00

If this is the first time you are creating a website, select View>Choose Details from the ART editor.

File	Edit	View	Insert	Format	Tools	Help
1 🗋 👔	3 👏	ш	oolbars			
$\mid A \mid$	<u>В</u> <u>U</u>	🚡 C	hoose De	tails		
Links:		R	efresh			
	Title	Т	ask Pane		•	

Within the Choose Details window, validate that the PORTFOLIO, Product, and Module columns are selected and click the OK button.

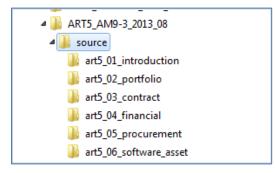
Step 3: Insert the Source Content Files

Select Insert>Insert Multiple Links from the ART editor menu.

🧑 arts	(m) art5_assetmanager9-3_2013_08.uws - HP Adoption Readiness							
File	Edit	View	Inse	ert	Format	Tools	Help	
🗄 📄 🤔 📂 🔛 🕘 🔐 Insert Link								11
$\vdots A$	B U	IS	6	In	sert Multip	le Links		0 3
			4	In	sert Websit	e Page	5	
Links	:		_					·
	Tala					Tumo		

Navigate to the source folder of your project and click the OK button.

Note: All source files located within the source folder are imported into the website.



A progress menu displays during the import process.

Please wait	x
ART Adoption Readiness Tool	
Adding Files	
10/69	
	Cancel

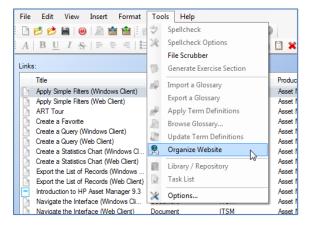
The Links window pane lists each file. Notice that each file is categorized by PORTFOLIO, Product, and Module. HP ART creates the website structure based on how you configure the properties for each file. For this reason, it is very important to properly complete the properties for each file.

	Title	Туре	PORTFOLIO	Product	Module	
Ì	Apply Simple Filters (Windo	Document	ITSM	Asset Manager	Introduction	
1	Apply Simple Filters (Web C	Document	N ITSM	Asset Manager	Introduction	
ì	Create a Favorite	Document	ITSM	Asset Manager	Introduction	
ì	Create a Query (Windows	Document	ITSM	Asset Manager	Introduction	
i	Create a Query (Web Client)	Document	ITSM	Asset Manager	Introduction	
i	Create a Statistics Chart (W	Document	ITSM	Asset Manager	Introduction	
i	Create a Statistics Chart (W	Document	ITSM	Asset Manager	Introduction	
ì	Export the List of Records (Document	ITSM	Asset Manager	Introduction	
ì	Export the List of Records (Document	ITSM	Asset Manager	Introduction	
Ì	Introduction to HP Asset M	Course	ITSM	Asset Manager	Introduction	
1	Navigate the Interface (Wi	Document	ITSM	Asset Manager	Introduction	
ì	Navigate the Interface (We	Document	ITSM	Asset Manager	Introduction	
ì	Client Login (Web Client)	Document	ITSM	Asset Manager	Introduction	
ì	Client Login (Windows Client)	Document	ITSM	Asset Manager	Introduction	
í.	Associate a Portfolio Item (Document	ITSM	Asset Manager	Portfolio Management	
i.	Associate a Portfolio Item (Document	ITSM	Asset Manager	Portfolio Management	
í.	Create a Model (Windows	Document	ITSM	Asset Manager	Portfolio Management	
i	Create a Model (Web Client)	Document	ITSM	Asset Manager	Portfolio Management	
i	Create an Asset (Windows	Document	ITSM	Asset Manager	Portfolio Management	
i	Create an Asset (Web Client)	Document	ITSM	Asset Manager	Portfolio Management	
í.	Create a Batch (Windows	Document	ITSM	Asset Manager	Portfolio Management	

Step 4: Organize the Website

ART uses the Product and Module property values of each file to organize the structure of the website.

Select Tools>Organize Website from the editor menu.



A confirmation message displays. Click the Yes button.

Organize V	Website
?	The current website structure will be replaced with new pages. Do you wish to continue?
	Yes No

The new organization of the website displays within the Pages pane. The three organizational levels include:

- The root .uws file
- The HP Software ART course (Asset Manager in this example)
- All modules within the ART course

.inks:						Pages	• ×
Title Apply Sim Apply Sim ART Tour Create a C Create a C	Favorite Query (Windows Client)	Type Document Document Document Document	PORTFOLIO ITSM ITSM PPM ITSM ITSM	Product Asset Manager Asset Manager Asset Manager Asset Manager	Module Introduction Introduction Introduction Introduction Introduction Introduction	art5_assetmanager9-3_2013_08 Asset Manager Introduction Potfolio Management Contract Management	
Create a Create a Export the Export the	Query (Web Client) Statistics Chart (Windows Cl Statistics Chart (Web Client) a List of Records (Windows a List of Records (Web Client) on to HP Asset Manager 9.3	Document Document Document	ITSM ITSM ITSM ITSM ITSM ITSM	Asset Manager Asset Manager Asset Manager Asset Manager Asset Manager Asset Manager	Introduction Introduction Introduction Introduction Introduction	Pinancial Management Procurement Management Software Asset Management Software Asset Management	

By default, the root page is given the same name as the .uws file. HP recommends that you change the name to easily identify the course.

ks:						Pages
Title	Туре	PORTFOLIO	Product	Module	*	
Apply Simple Filters (Windows Client)	Document	ITSM	Asset Manager	Introduction		E- art5_assetmanager9-3_2013_08
Apply Simple Filters (Web Client)	Document	ITSM	Asset Manager	Introduction		B- Asset Manager
ART Tour	Document	PPM	Asset Manager	Introduction		Introduction
Create a Favorite	Document	ITSM	Asset Manager	Introduction	E	Portfolio Management
Create a Query (Windows Client)	Document	ITSM	Asset Manager	Introduction		- Contract Management
Create a Query (Web Client)	Document	ITSM	Asset Manager	Introduction		
Create a Statistics Chart (Windows Cl	Document	ITSM	Asset Manager	Introduction		
Create a Statistics Chart (Web Client)	Document	ITSM	Asset Manager	Introduction		Procurement Management

Select File>Properties from the editor menu.

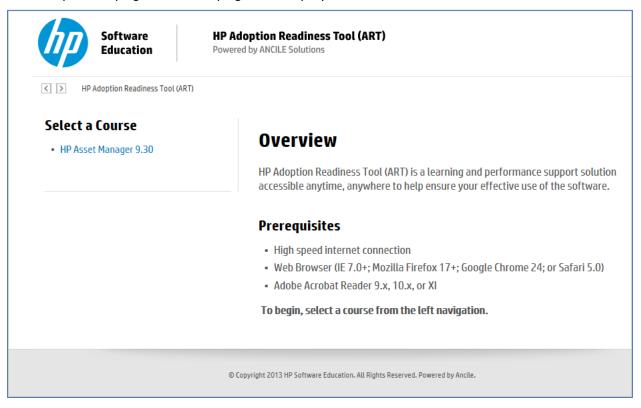
File	Edit Vie	ew Insert	Format	Tools	Help
	New				11
	Open				- F 🐻
1	Close				-
	Manage Loo	al Templates	i		
	Manage Loo	al Custom S	kins		
	Save				
	Save As				
	Check in				•
÷	Get Latest V	ersion			
1	Lock				
81	Unlock				
	Manage Co	ntent Langua	ge		•
1	Publish art5	_assetmanag	er9-3_2013	08.uws	
±	Batch Publis	sh			
÷.	Print				
B	Preview Sim	ulation			
Q.	Properties	N			
		13			

Within the Properties window, edit the Title field with the desired name.

General Properties	art5_assetmanag	er9-3_2013_08.uws
Topentes	Location:	C:\ART5_Projects\ART5_AM9-3_2013_08\art5_as
	Size:	12,289 bytes
	GUID:	925db9e4198240cda3ae3d8dea36cbee
	Template:	ART5_HP ART Template_1-0.udt
	Created:	7/10/2013 10:41:40 AM
	Last Modified:	7/10/2013 10:43:10 AM
	Last Accessed:	7/10/2013 10:43:10 AM
	Title:	
	HP Adoption Readin	ess Tool (ART)
	Language:	<u>↓</u>
	English (United Sta	stes) len USI

Step 5: Create the ART Product Launch Page

The ART product page is the first page that displays when the ART 5.10 website is launched.



The ART product launch page is a logical link, not a physical web page. You create a link and configure its properties with the information you want to display on the launch page. When you publish the course, HP ART pulls the property information and formats it to create the launch page.

To create the ART product launch page, select Insert>Insert Link from the editor menu.

0	art5	j_assetm	nanager9	-3_2013	_08.uws - H	P Adopti	on Rea	diness Tool [™] ·
	File	Edit	View	Insert	Format	Tools	Help	
	🗄 📄 🤔 📂 🔛 🛛 🥶 🛃 🛛 Insert Link				sert Link	N		11 2 1
1	A	BU	IS	📴 In	sert Multip	le Links		$\Im [X, x^2]$
F				📮 In	sert Websit	e Page		
	Links	:						·
		Title				Туре		PORTF
	D	Apply Si	mole Filter	s (Window	ws Client)	Documer	nt	ITSM

Within the General section of the Insert Link window, populate the following fields as shown:

Name	ART Product Launch Page						
URL	http://dummy						
Insert Link		×					
General Properties		Name: ART Product Launch Page					
		© File:					
		Copy content to published website folder URL:					
		http://dummy					
		N					
		<i>₽</i>					
		OK Cancel					

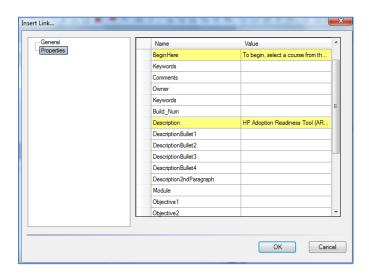
Navigate to the Properties section of the Insert Link window. Enter the information you want to display on the ART product launch web page.

You can use the following fields to populate the ART product launch web page. All fields are optional, with the exception of the InfoPage field. When you set the InfoPage field to **True**, ART recognizes the page as a launch page.

Property Field	Description
InfoPage	Must be set to True for all logical website launch pages
Description	First paragraph that is displayed
DescriptionBullet1	Description bullet list item #1
DescriptionBullet2	Description bullet list item #2
DescriptionBullet3	Description bullet list item #3
DescriptionBullet4	Description bullet list item #4
Description2ndParagraph	Second paragraph displayed after description bullets
Objective1	Objective list item #1
Objective2	Objective list item #2

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Property Field	Description
Objective3	Objective list item #3
Objective4	Objective list item #4
Objective5	Objective list item #5
Audience	Statement that describes the intended audience of the ART product
BeginHere	Instructions to learner on what to do after reading the product launch page contents. Appears last on the product launch page.
Prerequisite1	Prerequisite #1
Prerequisite2	Prerequisite #2
Prerequisite3	Prerequisite #3



	Name	Value
s	DescriptionBullet3	
	DescriptionBullet4	
	Description2ndParagraph	
	Module	
	Objective1	
	Objective2	
	Objective3	
	Objective4	
	Objective5	
•	Audience	1
	Prerequisite1	High speed internet connection
	Prerequisite2	Web Browser (IE 7.0+; Mozilla Fir
	Prerequisite3	Adobe Acrobat Reader 9x, 10x,
	InfoPage	True

Click the OK button to save the properties.

The following information is included in the launch page for all prebuilt ART courses:

	tion Readiness Tool (ART) y ANCLE Solutions
C > HP Adoption Readiness Tool (HP ART)	
Select a Course Cloud Service Automation 3.1 Description	Overview HP Adoption Readiness Tool (ART) is a learning and performance support solution
	accessible anytime, anywhere to help ensure your effective use of the software. Prerequisites
Prerequiste2	High speed internet connection Web Browser (IE 7.0+; Mozilla Firefox 17+; Google Chrome 24; or Safari 5.0) Adobe Acrobat Reader 9.x, 10.x, or XI
BeginHere	To begin, select a course from the left navigation.
@ Copyr	ight 2013 HP Software Education. All Rights Reserved. Powered by Ancile.

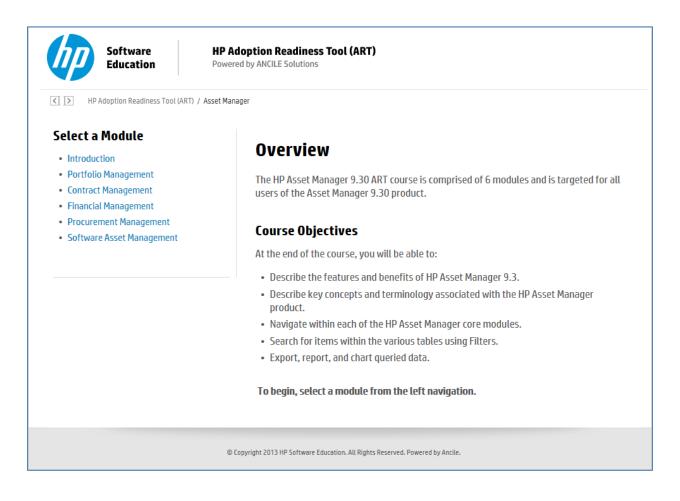
Prebuilt ART Product Launch Web Page Properties				
InfoPage	True			
Description	HP Adoption Readiness Tool (ART) is a learning and performance support solution accessible anytime, anywhere to help ensure your effective use of the software.			
Prerequisite1	High speed Internet connection			
Prerequisite2	Web browser (IE 7.0+; Mozilla Firefox 17+; Google Chrome 24; or Safari 5.0)			
Prerequisite3	Adobe Acrobat Reader 9.x, 10.x, or XI			
BeginHere	To begin, select a course from the left navigation.			

You access the logical ART product page using the Page tab located on the bottom of the website (.uws) file. Notice that the page type is set to Link. To make changes to the virtual page properties, double-click the link to open the Properties window.

Title:	Pages 🔻 🗙
HP Adoption Readiness Tool (ART)	
Description:	HP Adoption Readiness Tool (ART)
I	🗋 Introduction
	Portfolio Management
	Contract Management
	Financial Management
	Procurement Management
	Software Asset Management
Links:	
Title Type PORTFOLIO Product Module	
Asset Manager Page	
HP Adoption Readiness Tool (ART) Link	
Page All Content 922 links and pages remaining.	

Step 6: Create the Course Launch Page

The course launch page displays when you select an HP Software ART course from the ART product launch page.



The process of creating the course launch web page is very similar to the ART product launch page.

Select Insert>Insert Link from the editor menu.

🧑 art5_assetmanager9	-3_2013_0	08.uws - H	P Adopti	on Read	diness Tool [™] ·
File Edit View	Insert	Format	Tools	Help	
1 🗋 📂 🏓 📓 🔘	🔒 Ins	ert Link	N		
ABUIS	📴 Ins	ert Multipl	e Links		$\otimes X, \chi^2 $
	1777 C	ert Websit	e Page		
Links:					
Title			Туре		PORTF
Apply Simple Filter	s (Window	s Client)	Documer	nt	ITSM

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Within the General section of the Insert Link window, populate the following fields as shown:

Name <name art="" course="" of=""> Launch Page</name>	
URL	http://dummy

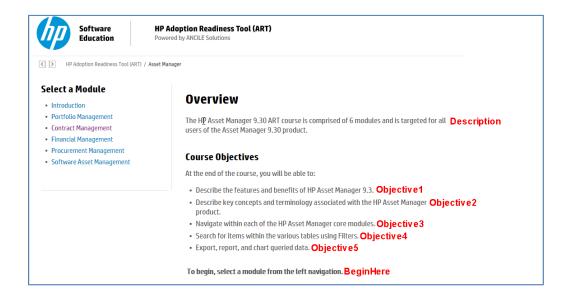
Insert Link	
Properties	Name: HP Asset Manager 9.30 Launch Page File: Copy content to published website folder URL: http://dummy

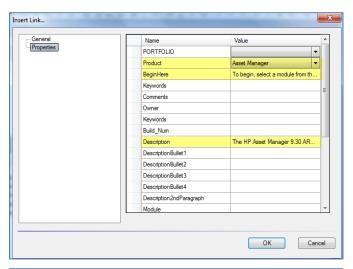
Navigate to the Properties section of the Insert Link window. Enter the desired information to be displayed on the course launch page.

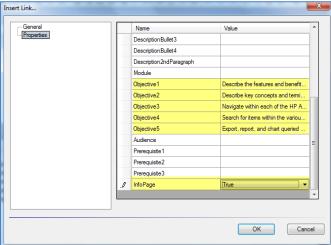
Below are the property values that are typically entered for the course launch page.

Important: For the course launch page, you must select the product to ensure the launch page is organized at the HP Software course level.

Course Properties				
InfoPage	True (required for all launch pages)			
Product	Product (select from the drop-down menu - used to organize website)			
Description	High level overview of the HP Software ART course			
Objective1	Course Objective 1			
Objective2	Course Objective 2			
Objective3	Course Objective 3			
Objective4	Course Objective 4			
Objective5	Course Objective 5			
BeginHere	Provides instructions to learner on how to begin the course			





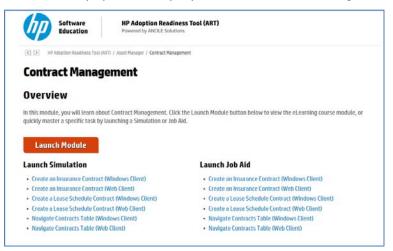


Click the OK button to save the properties.

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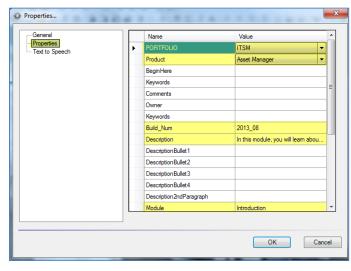
About the Module Launch Page

You manage the Module launch page within the Properties window of the module course (.ulc) source file. Authors populate the properties of each file during the development cycle.



Below are the property values that are typically entered for the Module launch web page:

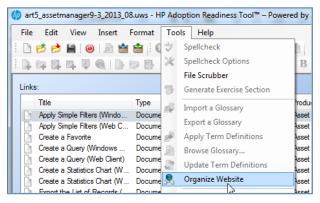
Module Propertie	Module Properties				
PORTFOLIO	PORTFOLIO of the HP software product				
Product	HP software product				
Description	High level overview of the module.				
Build_num	yyyy.mm file was last modified (not displayed on website, used for versioning only).				
Module	Name of module. The Module field is used to organize the file during the website publishing process. You must populate the Module field for every file in the ART project.				



Step 7: Organize the Website with the New Launch Pages

After you create the Product and course launch pages, organize the website to pick up the newly added pages.

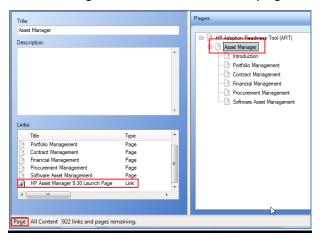
Select Tools>Organize Website from the editor menu.



The following shows the product launch page listed at the correct level:

Title:	Pages	
HP Adoption Readiness Tool (ART)		
Description:		HP Adoption Readiness Tool (ART) Adoption Readiness Tool (ART) Addition readings for the addition of the ad
Links: Tele Type Asset Manager Page HP Adoption Readness Tool (ART) Link 4		6

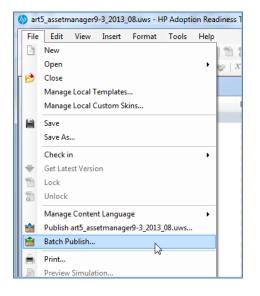
The following shows the course launch page listed at the correct level:



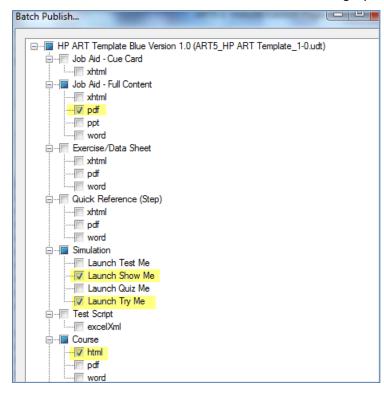
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Step 8: Batch Publish Source Files

Next, you are ready to publish the source files. Select File>Batch Publish from the ART editor menu.



Within the Batch Publish window, select the following options to be published:

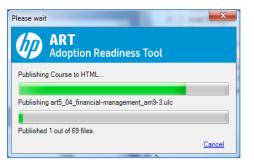


In the lower half of the Batch Publish window, populate the following fields and click the Publish button:

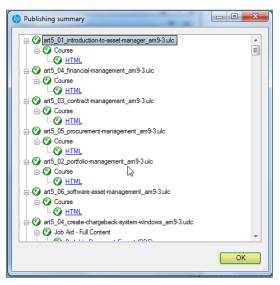
Inbox	Browse to the source folder.
Outbox	Create a new folder named output, under the project root folder.

Inbox:	
C:\ART5_Projects\ART5_AM9-3_2013_08\source	
Outbox:	
C:\ART5_Projects\ART5_AM9-3_2013_08\output)
Express Publish	
Update term definitions before publishing documents	
✓ Retrieve new terms from documents	
Publish Cancel	

The Batch Publish process will take several minutes, the exact time depending on the number of files in the website. A progress window will display with notification of the status.



When the batch publish process completes, the Publishing Summary window displays. Click the OK button.



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Step 9: Publish the Website

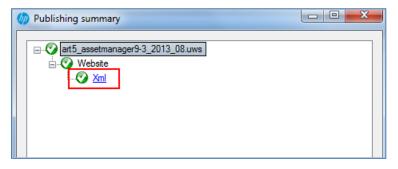
The batch publish process publishes the source files contained within the website. The final step is to publish the website file itself. Click the Publish icon from the ART editor toolbar.

(🧑 arts	5_assetn	nanager	9-3_2013_	08.uws - H	P Adopti	on Read
	File	Edit	View	Insert	Format	Tools	Help
	1	🖻 🖻	 @		🖌 💼 🗄 🕻	000) [6
	E 📭	ia (1	ц. Ş		3	5 D	R R
	Title:						

Within the Publish window, select the xml checkbox. Ensure the Outbox is directed to the output folder created during the batch publish.

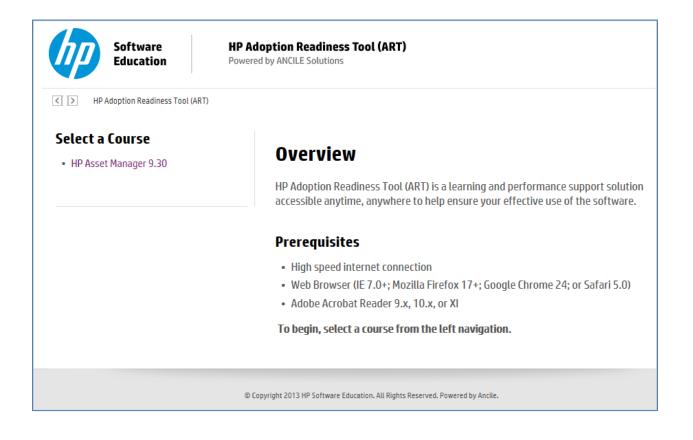
Publish : art5_assetmanager9-3_2013_08.uws	×
□ ▼ HP ART Template Blue Version 1.0 (ART5_HP ART Template_1-0.udt) □ √ Website □ √ xml	
Outbox:	_
C:\ART5_Projects\ART5_AM9-3_2013_08\output	
Publish Cancel	

When publishing is complete, click the Xml link to view the final website.



Note: All output files are stored within the output folder specified within the Publish window. Click the index.htm file to launch the website.

والمسلح والمارون والمصارية المنتشئ مستركات والمسترين والمحافظ والمراجع والمحيان والعني فيراحا فسأته والمسترو	المحاصبين والمراجع العمو العوراص فلتحر والمراهم والعاريان	
퉬 art5_06_assign-software-license-rights_a	7/11/2013 10:59 AM	File folder
퉬 art5_06_assign-software-license-rights-w	7/11/2013 10:59 AM	File folder
art5_06_create-a-software-contract_am9-3	7/11/2013 10:57 AM	File folder
art5_06_create-a-software-contract-wind	7/11/2013 10:57 AM	File folder
art5_06_create-software-counters_am9-3	7/11/2013 10:51 AM	File folder
art5_06_create-software-counters-windo	7/11/2013 10:51 AM	File folder
art5_06_create-software-installation_am9-3/	7/11/2013 10:50 AM	File folder
]] art5_06_create-software-installation-win	7/11/2013 10:49 AM	File folder
art5_06_create-software-license_arn9-3	7/11/2013 10:54 AM	File folder
art5_06_create-software-licerse-windows	7/11/2013 10:53 AM	File folder
]] art5_06_generate-reports-and-graphs-wi	7/11/2013 10:52 AM	File folder
art5_06_software-asset-management_am	7/11/2013 10:39 AM	File folder
art5_assetm_mager9-3_2013_08	7/11/2013 11:28 AM	File folder
🕘 index.htm 🥌	7/11/2013 1:52 PM	HTML Document



Viewing the ART 5.10 Website Locally

When viewing the ART 5.10 website locally, you must enable browser security settings.

Mozilla FireFox

- 1. Navigate to about:config within the FireFox browser.
- 2. Change the preference security.fileuri.strict_origin_policy to False.

🗲 🛞 about:config			🟫 🔻 🕑 🛛 🕏 🗝 Google
Search:			
Preference Name	 Status 	Туре	Value
profile.migration_directory	default	string	
profile.seconds until defunct	default	integer	-1
profiler.enabled	default	boolean	false
profiler.entries	default	integer	100000
profiler.interval	default	integer	10
prompts.tab_modal.enabled	default	boolean	true
security.OCSP.enabled	default	integer	1
security.OCSP.require	default	boolean	false
security.alternate_certificate_error_page	default	string	certerror
security.ask_for_password	default	integer	0
security.checkloaduri	default	boolean	true
security.csp.debug	default	boolean	false
security.csp.enable	default	boolean	true
security.default_personal_cert	default	string	Ask Every Time
security.dialog_enable_delay	default	integer	2000
security.directory	default	string	
security.enable_md5_signatures	default	boolean	false
security.enable_ssl3	default	boolean	true
security.enable_tls	default	boolean	true
security.enable_tls_session_tickets	default	boolean	true
security.fileuri.strict_origin_policy	user set	boolean	false
security.mixed_content.block_active_content	default	boolean	false
security.mixed_content.block_display_content	default	boolean	false
security.notification_enable_delay	default	integer	500
security.password_lifetime	default	integer	30
security.remember_cert_checkbox_default_setting	default	boolean	true

Google Chrome

- 1. Create a shortcut to Chrome. You can simply copy/paste the existing desktop shortcut, if you have one, or copy/paste the Chrome shortcut in the Start menu to your desktop.
- 2. Right-click the shortcut and go to Properties.
- 3. In the target field, add the following line:

--allow-file-access-from-files

For example, the entire target field will appear like the following:

C:\Users\UserName\AppData\Local\Google\Chrome\Application\chrome.exe --allow-fileaccess-from-files

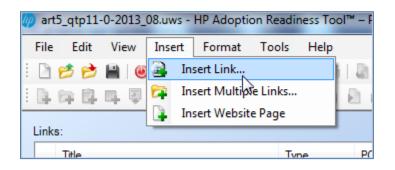
4. Click OK.

Adding Related Documents to the HP ART 5.10 Website

You can add external documents to the HP ART website at the product, course, and/or module levels. Once added to the website, they are embedded with the file and accessible to all users.

To add a document to the website, perform the following steps:

- 1. Open the website (.uws) file.
- 2. Select Insert>Insert link from the ART editor menu.



- 3. Within the General menu item:
 - a. Enter a title for the document to be displayed in the website, and navigate to the external file.
 - b. Select the Copy content to published website folder checkbox to ensure the document is stored with the published files.

Insert Link	
General	Name:
	Full Content Outline
	File:
	ART5_QTP11-0_2013_08_Outline.pdf
	Copy content to published website folder
	O URL:

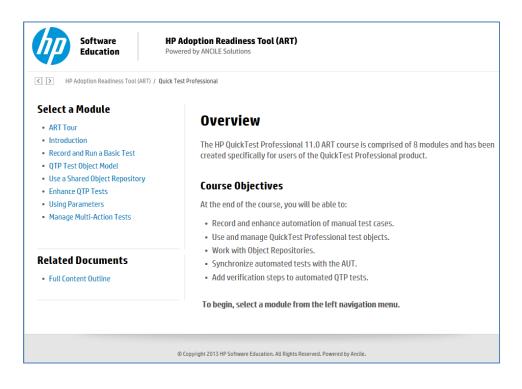
4. The information required in the Properties menu item depends on where you would like the related document displayed on the website.

General		Name	Value	
Properties		PORTFOLIO		•
	•	Product		•
		BeginHere		
		Keywords		=
		Comments		-
		Owner		
		Keywords		
		Build_Num		
		Description		
		Description Bullet 1		
		DescriptionBullet2		
		DescriptionBullet3		
		Description Bullet4		
		Description2ndParagraph		
		Module		+

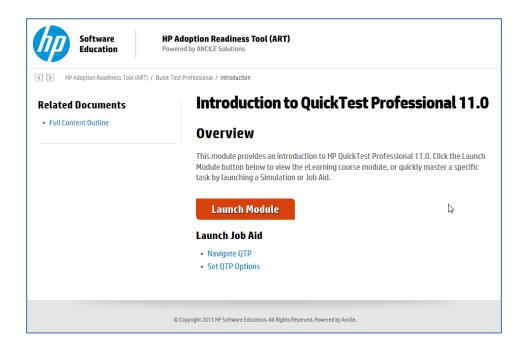
a. To display the related document on the HP ART product launch page, leave all fields within the Properties window blank.

HP Adoption Readiness Tool (ART)	
Select a Course • HP Quick Test Professional 11.0	Overview
	HP Adoption Readiness Tool (ART) is a learning and performance support solution accessible anytime, anywhere to help ensure your effective use of the software.
Related Documents	
Full Content Outline	Prerequisites
	High speed internet connection
	 Web Browser (IE 7.0+; Mozilla Firefox 17+; Google Chrome 24; or Safari 5.0)
	 Adobe Acrobat Reader 9.x, 10.x, or XI
	To begin, select a course from the left navigation menu.

b. To display the related document at the Course level, select the PORTFOLIO, Product fields.



c. To display the related document at the Module level, select the PORTFOLIO, Product fields, as well as the appropriate Module field.



General	Name	Value	
Properties	PORTFOLIO	ALM	-
	Product	Quick Test Professional	-
Populate PORTFOLIO and	BeginHe		
Product fields to display the Related Document at Course	keywords		
Level.	Comments		
	Owner		
	Keywords		
	Build_Num		
	Description		
	Description Bullet 1		
Populate Module field to	Description Bullet 2		
display the Related Document at Module Level.	Description Bullet 3		
	Description Bullet4		
	Description2ndParagraph		
	Ø Module	Introduction	

Important: Whenever you change the website page properties, you must refresh the website organization using Tools>Organize Website.

🍘 art5_qtp11-0-2013_08.uws - HP Adoption Readiness Tool™ – Powered by ANCILE S				
File Edit View Insert Format	Тоо	ls Help		
i 🗅 📂 📂 🔛 i 🕘 i 🗟 🖆 i (ape	Spellcheck		
EL CA EL A EL QUE DE CA EL A	\gg	Spellcheck Options B		
		File Scrubber		
Title:	B	Generate Exercise Section		
Quick Test Professional	10	Import a Glossary		
Description:		Export a Glossary		
	a B	Apply Term Definitions		
	B	Browse Glossary		
	127	Update Term Definitions		
	.	Organize Website		
		Library / Repository		
	2	Task List		
Links:	×	Options		
Tala				

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